

## ONEKAMA TOWNSHIP BOARD REGULAR MEETING

**TUESDAY, APRIL 1, 2008**

The meeting was called to order by 9:05 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

Members present: James Wisniski, Roland Clement, Treasurer LaVonne Schafer-Beebe, Clerk Helen Mathieu.

**MINUTES: Motion** by Wisniski, second by Clement to accept the March 4, 2008 meeting minutes as presented. Motion carried.

**YEAR END BUDGET REPORT:** The fiscal year end budgets (2007/2008) for the General Fund, Fire Fund, North Point Park Fund were reviewed and accepted by the board.

**TREASURER'S REPORT:** No report.

**AMEND AGENDA:** Add State of Michigan, under New Business.

**PUBLIC COMMENT:** None.

**COMMISSIONER ED HAIK:** Absent.

**COMMISSIONER JANICE MCCRANER:** Absent.

**FIRE/RESCUE:** Meister reported 2 calls for gas outages, 2 fire runs, 6 rescue runs, 2 classes, 1 meeting. Donation of \$100 was received from the J. C. Heiser family. Meister to discuss Truck 102 problems with Pete Dulas. Applications to join the fire department were received from Rob Johnson and Michelle Kubiskey. **Motion** by Wisniski, second by Clement to accept Johnson and Kubiskey as new members to the Onekama Township Fire Department. Motion carried.

**PLANNING COMMISSION:** Clement reported at the public hearing for Portage Point Inn, the Planning Commission gave preliminary approval to the Inn to construct two additions to the rear of the Main Hotel and associated improvements, including a pedestrian sidewalk, service access drive and additional parking spaces, with conditions, including written confirmation that the water and sewer meet all requirements and is approved by the Michigan DEQ. Several committees for the commission were announced.

**PORTAGE LAKE HARBOR COMMISSION:** Chairman Jim Mrozinski reported the new harbor appropriation for dredging will be \$6 million instead of \$5 million, according to Sen. Levin's office. He said channel dredging may begin about June 1. The Shareholders will meet April 23 at O'Hare in Chicago, or members can attend a video conference, tentatively scheduled for Grand Haven. Denny Blue attended a workshop on Invasive Species in the Great Lakes, Mrozinski attended a workshop on water issues and protection of the water. The Michigan Small Harbors Coalition will meet April 29 in Lansing.

**CEMETERY:** Sprinkling system placed "on hold".

**BOARD OF REVIEW:** Meister reported 44 petitions were addressed by the Board of Review.

**ZONING BOARD OF APPEALS:** Chairman Tom Gerhardt reported on a workshop for ZBA members in Manistee. Also attending were Joann Hilliard and Jim Millard, ZBA alternates.

**MTA-Local Chapter:** Wisniski reported recycling data was discussed; a wind generator seminar is scheduled for Wednesday, April 9 at West Shore Community College, next meeting is April 23, MTA dinner is May 28.

It was the consensus of the board to draft a letter regarding sending water out of the Great Lakes to other areas to MTA, Board of Commissioners and state and federal representatives.

**PARKS & RECREATION:** The first meeting of the year will be Thursday, April 10 at 8 a.m.

**NORTHWOODS DEVELOPMENT LLC:** The Inn submitted a resolution and an agreement to ensure that adequate monies will be available to cover the cost of operation of the sewage treatment facility in the interim between the time, if any, when Northwoods Development LLC becomes insolvent and no longer able to operate the sewage treatment facility and the time period for a creation of a special assessment district as set forth herein. Northwoods Development LLC. Or its approved assignee or transferee, at its sole cost and expense, agrees to construct the revisions to the existing septic system, meeting all necessary and applicable Michigan Department of Environmental quality specifications. All applications, procedures, construction, approval, and the like, shall be obtained by Northwoods Development, LLC and the cost and expenses related shall be the sole and exclusive responsibility of Northwoods Development LLC. Consensus of board to have township attorney review the documents.

**COMMUNITY FOUNDATION:** A seminar on wind energy will be held Wednesday, April 9 from 6 to 9 p.m. at West Shore Community College auditorium. A workshop for "Smart Growth" is available for online study.

**PORTAGE LAKE WATERSHED:** Meister gave report.

**ROADS:**

**Portage Lake Avenue and Lakeview Rd : Motion** by Beebe, second by Wisniski to permit the clerk to pursue acquiring ownership of a portion of Outlot 6 and Outlot 4, Section 22 water parcels, from the state, and make Portage Lake Avenue public to the lake. Motion carried.

**Torrent St:-**Wisniski was instructed to ask the county road commission at its meeting to put a load of gravel on this street.

Wisniski reported that the road commission indicated Milarch Road is to be updated, the manager plans to visit the townships and explain the cost of road repairs.

**FEE POLICY:** Place on the May agenda.

**TIMBER CONTRACT:** No action at this time.

**REVENUE SHARING:** No applications submitted from the township.

**APPLICATION-ZA:** Move to end of meeting.

**CONFERENCE-MTA:** The MTA District Meeting will be Tuesday, May 13 from 8 a.m. to 3:30 p.m. at Crystal Mountain Resort Conference Center.

**FEE FOR RENEWAL OF LAND USE PERMIT: Motion** Wisniski, second by Beebe that a fee for renewal of an expired Land Use Permit, for the same project, be set at \$50. Motion carried.

**DEMOLITION PERMIT:** Zoning Ordinance committee will be instructed to include this information, and a fee for a demolition permit of \$10, in the proposed ordinance amendment.

**WORKSHOP:** A workshop for the new Michigan Planning Enabling Act and updated Michigan Zoning Enabling Act will be Tuesday, May 27 from 5:30 p.m. to 9:30 p.m. at the Manistee Theater Ballroom.

**FLOODPLAIN MEETING:** Meister to attend meeting at 1 p.m. today, April 1, in Manistee.

**STATE OF MICHIGAN:** The township has the opportunity to purchase properties owned by the State of Michigan. If the township does not want it, it would be offered to the conservation district, then to the public. Consensus of the board to have the clerk obtain more information on the land offered to make a more informed decision.

**VILLAGE LAND PROJECT: Motion** by Wisniski, second by Beebe that the township put in reserve 10 per cent (approximately \$15,000) of the local share to support the village land acquisition plan. Roll call vote: Wisniski, yes; Clement, yes; Beebe, yes; Mathieu, No; Meister, No. Motion carried.

**FIRE DEPARTMENT:** Beebe suggested seeking a volunteer to look for possible grants to create a larger department for either the fire department or the township. Suggestion was placed on May agenda.

**PUBLIC COMMENT:** None.

**BILLS: Motion** by Beebe, second by Wisniski to pay all regular and incoming bills. Motion carried.

**CORRESPONDENCE:**

---DEQ#07-51-0025-P  
Forever

---DEQ#07-51-0041-P

Portage Lake Watershed

Dan Behring

Mark Laguire

---DEQ#08-51-0001-P

**Motion** by Wisniski, second by Clement to go into closed session regarding Zoning Administrator appointment, and to include Mary Lou Millard, member of the Interview Committee, using CL 15.261 in accordance with “Open Meetings Act” Reason (c/d)—at 11: 48 p.m. Motion carried. **Motion** by Wisniski, second by Beebe to reconvene the regular meeting at 12:17 p.m. **Motion** by Mathieu to not make a decision at this time. Motion died for lack of a second. **Motion** by Wisniski, second by Clement to make an offer to Kristine Philpot for the position of Zoning Administrator. Motion carried. **Motion** by Wisniski, second by Clement to withdraw this motion. Motion carried. **Motion** by Wisniski, second by Clement to contact Kristine Philpot and discuss the job based on terms of employment. Roll call vote: Wisniski, yes; Clement, yes; Mathieu, yes; Beebe, yes; Meister, no. Motion carried.

**ADJOURN:** 12:30 p.m.

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David Meister, Supervisor

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Helen Mathieu, Clerk

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LaVonne Schafer-Beebe, Treasurer

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Roland Clement, Trustee

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James Wisniski, Trustee