

## ONEKAMA TOWNSHIP BOARD

**LAKESIDE 300 FEET:** The Lakeside site was visited by the complete Onekama Township Board at 8:15 a.m. Tuesday, September 2, 2008, to recognize the boundaries of this parcel and actually see what the owners of Parcel # 51-11-290-344-00 are asking for. The board returned to township hall for its regular meeting at 9 a.m.

### ONEKAMA TOWNSHIP BOARD REGULAR MEETING

**TUESDAY, SEPTEMBER 2, 2008, 9 A.M.**

The meeting was called to order at 9 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

Members present: Trustee James Wisniski, Trustee Roland Clement, Treasurer LaVonne Schafer-Beebe, Clerk Helen Mathieu.

**MINUTES: Motion** by Wisniski, second by Beebe to accept the August 6, 2008 minutes of the regular meeting as presented. Motion carried. **Motion** by Wisniski, second by Clement to approve the minutes of the August 25, 2008 special meeting as corrected. Correction: add "Chairman" to Dan Behring's name. Motion carried.

**BUDGET REPORT AND CERTIFICATION OF MILLAGE TO BE RAISED:** Five month budget report was submitted by clerk for board members to review. Millage certificate was signed by supervisor and clerk. (Millage rate for 2008 is 3.2501).

**TREASURER'S REPORT:** Will be placed on file.

#### RESOLUTION FOR STAMPED ROLL:

**RESOLUTION TO APPROVE THE TREASURER'S APPLICATION TO**

**THE**

**STATE TAX COMMISSION TO USE AN ELECTRONIC TAX ROLL**

**Resolution No: 2008-09**

**WHEREAS,** The Township of Onekama, a Michigan Municipal Corporation, 5435 Main St., Onekama, Michigan, 49675 collects taxes pursuant to Public Act 206 of 1893, that being the General Property Tax Act; and

**WHEREAS,** the Township of Onekama currently uses a manual system for updating the tax roll; and

**WHEREAS,** Public Act 112 of 1990 as amended by Public Act 505 of 2002 allows local units to use electronic tax rolls as a collection and accounting tool; and

**WHEREAS,** the township has purchased industry-standard software that will allow it to maintain an electronic tax roll; and

**WHEREAS,** Treasurer would like to apply to the State Tax Commission for permission to use an electronic tax roll;

**NOW, THEREFORE, BE IT RESOLVED** that the Onekama Township Board authorizes the township treasurer to apply to the State Tax Commission for permission to use an electronic tax roll.

**FURTHER SAYETH NOT THIS RESOLUTION.**

**ROLL CALL VOTE:** James Wisniski, yes; Roland Clement, yes; David Meister, yes; LaVonne Schafer-Beebe, yes; Helen Mathieu, yes.

Nays: None

Absent: None.

Motion carried.

**ONEKAMA TOWNSHIP BOARD**

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**David Meister, Supervisor**

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**Helen Mathieu, Clerk**

**CERTIFICATION**

I, Helen Mathieu, the duly authorized township clerk of Onekama Township, Manistee County, Michigan, do hereby certify that the foregoing is a true copy of the resolution to approve treasurer's application to the State Tax Commission to use an Electronic Tax Roll. This resolution was approved at a regular meeting of the Onekama Township Board held on September 2, 2008.

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Helen Mathieu, Clerk

**AMEND AGENDA:** Add Liquor Law Report and Recycling to Unfinished Business.

**PUBLIC COMMENT:** None.

**COMMISSIONER JANICE MCCRANER:** Absent.

**COMMISSIONER ED HAIK:** Haik reported there is a 1.6 % increase in the budget and a public hearing will be Sept. 16 to adopt it; odors from the landfill in Filer Township are diminishing according to Allied Waste, ATV ordinance is up for discussion and if the county adopts it the townships then have the opportunity to vote on it.

**SUZANNE SCHWING –Portage Lake Wetlands Project:** Schwing reported this project was selected among 12 out of 157 applicants to be presented to the State Trust Fund, Dan Behring gave the presentation; the project achieved a score of 285; application is due October 1. The group is seeking 75 percent of the purchase price; a grant is also being sought for 25 percent – or matching money, from MDOT. Answers should be known by December. Fliers have been distributed promoting fund-raising for the project.

**FIRE/RESCUE:** Blake Fitch will be asked to attend the next board meeting to explain his project. Onekama Chief Lawrence Hrachovina will be asked to attend the next meeting.

**Approval Letter to Bear Lake Fire Dept.: Motion** by Mathieu, second by Wisniski, to approve the purchase of a hose testing machine for the three departments of Arcadia, Bear Lake and Onekama, with a third split-Onekama Township's cost would be about \$835. Motion carried. Clerk Mathieu will write a letter to Chief Mike Ludwig acknowledging the board's decision.

**PLANNING COMMISSION:** Clement report; report placed on file. The ordinance re-authorizing the planning commission will be placed on the October agenda. Clement stressed that the Michigan Planning and Zoning Enabling Act is a state law and encouraged all board members to read it and become familiar with the law. **Motion** by Mathieu, second by Wisniski to appoint Jon Phillips to complete the three month term of Mary Lou Millard. Motion carried. **Motion** by Beebe, second by Clement to appoint Mary Lou Millard as recording secretary for the planning commission. Three voted yes; two voted no. Motion carried.

Behring Memo: Planning Commission Chairman Dan Behring discussed his memo to the board and planners, stating that Onekama Township is complex, the issues are more complex, township needs to beef up the staff and the amount of work they can do. He believes a manager for the township is a good idea. Some ordinances need to be changed. There was discussion on issues, projects. Perhaps a millage would help fund more days for a zoning administrator to work or for an intern from MSU to assist the zoning administrator. The board agreed that a special meeting between the planning commission and the board is important. Planning Commission Dan Behring and Supervisor Meister will set the date.

**CEMETERY:** Clerk to sign contract with Abonmarche to stake lots in new section of cemetery.

**BOARD OF REVIEW:** Board of Review will meet in December, date to be announced..

**ZONING BOARD OF APPEALS:** Chairman Tom Gerhardt reported the ZBA has two hearings scheduled for Wednesday, Sept. 3. The first is for Roy Gilbert and is at 6 p.m.; the second is for Doug Callaway and the Portage Lake Association, at 6:30 p.m. Both are in the township hall.

**ZONING ADMINISTRATOR'S REPORT:** Zoning Administrator Dana Schindler reported 2 land use permits issued, Zoning Board of Appeals granted a variance to Steve and Cindy Peterson for work on their "Tree Tops" home; 6 violations pending; one violation resolved; Citizen Planner Series was outlined. **Motion** by Beebe, second by Clement to add a Fraudulent Fine of \$2,500 to the 2008-09 fee schedule. Motion carried.

**PORTAGE LAKE HARBOR COMMISSION:** Chairman Jim Mrozinski reported the channel dredging was completed as of August 5, with a good dredge of 13 feet. One area of concern is the last 50 yards of the south east wall, which he will discuss with Tom O'Bryan of the U. S. Army Corps of Engineers. The next state-wide meeting of the Small Harbors Coalition will be Sept. 30 in Bay City.

**MTA:** No report.

**PARKS & RECREATION:** Secretary Gerhardt reported 150-200 people attended the Appreciation and Awareness Day August 2 at North Point Park. Donors contributed \$110 in cash and checks that day. Eagle Scout candidate Thomas Koon is continuing work on his project, currently working on brush removal. The brush will be chipped and put under the new benches on the Primitive Trail. Discussion of a possible Red Pine Tree plantation in the spring will take place when the committee meets at 8 a.m. Thursday, Sept. 4. A check was made out to Jim Mrozinski as a reimbursement of \$225 for the rental of a canopy used during Appreciation and Awareness Day August 2 at North Point Park.

**LAKESIDE 300 FEET:** The site was visited by the complete board at 8:15 a.m. Tuesday, September 2, 2008, to recognize the boundaries of this parcel and see actually what the owners of Parcel # 51-11-290-344-00, Lots 1 and 2, are asking for. Supervisor Meister then measured the road frontage. Board returned to the township hall at 9 a.m. for its regular meeting. **Motion** by Mathieu, second by Wisniski, to agree to allow the 120 feet road frontage from the south line of Parcel # 51-11-290-344-00 and in line with the Northwest point of the property line, which is west of the existing Lakeside Road. Motion carried.

**PROJECT WATERSHED FOREVER:** Mike Acton reported all road signs are up, 900 informational packets have been delivered to residents, a map is being developed to show various plant species and will be available to the public, e-coli tests in the lake are good-the water is clear. Mary Reed and Dan Behring are working on a phragmites program/demonstration. The Endowment Advisory Committee of Acton, Bob Evans, Lee LeFleur, Dick Tomlinson, Meister will meet to where spendable money is dispersed.. The group's page to the website is [www.portagelakewatershed.org](http://www.portagelakewatershed.org) and offers a myriad of information available and accessible to the public. The next meeting is Sept. 23 at which time a presentation is scheduled on the endowment fund plan.

**POTTER ROAD:** Consensus of board to pay the Potter Road bill when it arrives.

**PORTAGE RIDGE:** Prosecuting Attorney Ford Stone is to write a letter to the developer on behalf of the county planners. He will send a draft to Onekama Township.

**DIRKSEN/BROWN RESOLUTION:**

**ONEKAMA TOWNSHIP BOARD**

**MANISTEE COUNTY, MICHIGAN**

**RESOLUTION 2008-10**

**RESOLUTION OF ONEKAMA TOWNSHIP BOARD**

**VACATING A PORTION OF ISLAND PARK IN THE PLAT OF**

**PORTAGE PARK RESORT, ONEKAMA, TOWNSHIP, MANISTEE COUNTY,**

## STATE OF MICHIGAN

**WHEREAS** certain owners of land within the Plat of Portage Park Resort, Onekama Township, Manistee County, State of Michigan have filed a complaint in the Circuit Court for the County of Manistee, State of Michigan, File No. 06-12498-CH, seeking vacation of apportion of Island Park located in the Plat of Portage Park Resort, Onekama Township, Manistee County, State of Michigan and have requested the Township of Onekama to adopt a resolution vacating said portion of Island Park as described herein below, in accordance with the provisions of MCL 560.226(1)© and MCL 560.257 of the Land division Act;

**WHEREAS** the areas sought to be vacated include platted areas that have never been for public use;

**WHEREAS** the Township of Onekama, has never expended funds for the maintenance and/or improvement of said area;

**WHEREAS** the geography and/or topography of said areas is such that it is highly unlikely or improbable that the Township of Onekama would ever, in the future, expend funds to open and/or improve said platted area;

**WHEREAS** the vacation of the proposed areas will not result in any lot in the affected subdivision/plat becoming land-locked;

**WHEREAS** access to all lots within said affected subdivision/plat will be retained by the continued existence of other platted streets and/or roads;

**NOW, THEREFORE, UPON THE MOTION OF Roland Clement, SECONDED BY LaVonne Schafer-Beebe, IT IS HEREBY RESOLVED THAT:**

The following described portion of Island Park in Portage Park Resort, part of Section 28, T23N, R16W, Onekama Township, Manistee County, Michigan is hereby vacated. The remaining portion of Island Park shall remain a platted park and be identified as such on the amended plat to be prepared in accordance with the provisions of a final judgment in Manistee County Circuit Court File No. 06-12498-CH.

Commencing at the Southeast corner of Said Block 60, als9 being the Southeast corner of Lot 3 in said block, Portage Park Resort; thence N 78 degrees 05' 07" W, 200.00 feet along the South line of Lots 1,2 and 3 in said block to the West line Southwest corner of Lot 1, Block 60, Portage Park Resort; thence N 11 degrees 54' 53" E, 80.00 FEET ALONG THE West line if said lot to its Northwest corner and the "point of beginning"; thence continuing 11 degrees 54' 53" E, 120.00 feet; thence S 78 degrees 05' 07" E. 100.00 feet; thence S 11 degrees 54' 53" W, 120.00 feet to the North line of Lot 2 in said block; thence N 78 degrees 05' 07" W, 100.00 feet along said North line to the point of beginning.

**THOSE VOTING IN FAVOR:** Helen Mathieu, LaVonne Schafer-Beebe, David Meister, Roland Clement, James Wisniski.

**THOSE VOTING AGAINST:** None.

**THOSE ABSENT OR ABSTAINING:** None.

**RESOLUTION DECLARED PASSED.**

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Helen Mathieu, Township Clerk

**CERTIFICATION**

The undersigned, Clerk of the Township of Onekama, hereby certifies that the foregoing is a true and correct copy of the Resolution adopted by the Board of the Township of Onekama at a regular meeting thereof, duly noticed, called and held on the 2<sup>nd</sup> day of September, 2008.

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Helen Mathieu, Township Clerk

**GILBERT CONSENT JUDGMENT:** Clerk Mathieu informed the board of the upcoming ZBA hearing.

**BURNHAM AVENUE:** No report.

**BROWN/13 MILE:** No plat received.

**BUILDING RESEARCH:** Clement to meet with a builder to obtain expense ideas.

**BIKE RACK FOR PORTAGE STREET:** Order will be traced.

**RECYCLING:** Village board member Alice Hendricks pointed out problems with the recycling trailer location at the village barn, impeding the village access to its equipment. The board agreed to move the trailer to the township parking lot.

**HAZARDOUS WASTE COLLECTION:** Collection will be Saturday, Sept. 13 from 9 a.m. to 1 p.m. at the county road commission barn.

**MILEAGE REIMBURSEMENT:** **Motion** by Clement, second by Wisniski, to increase the mileage reimbursement from 50.5 cents to 58.5 per mile, according to federal guidelines. Motion carried.

**COUNTY RECREATION PLAN:** Park and Recreation Committee members Howard Hughes, Jon Phillips and Tom Gerhardt were asked to review the plan and submit comments to the clerk and she will in turn, send them to the county planners.

**COUNTY MASTER PLAN:** Comments are due to the clerk by Sept. 23.

**LIQUOR REPORT:** Report received and placed on file.

**PUBLIC COMMENT:** Comments received from Clement.

**BILLS: Motion** by Beebe, second by Clement to pay all regular and incoming bills. Motion carried

**CORRESPONDENCE:**

---Dist.# 10 Health Dept.      ---DEQ#08-51-0005-V      ---DEQ#08-51-008-V

**ADJOURN:** 12:56 p.m.

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David Meister, Supervisor

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Helen Mathieu, Clerk

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LaVonne Schafer-Beebe, Treasurer

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Roland Clement, Trustee

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James Wisniski, Trustee