

## ONEKAMA TOWNSHIP BOARD REGULAR MEETING

TUESDAY, JANUARY 6, 2009, 9 A.M.

The meeting was called to order at 9:05 a.m. by Supervisor David Meister

Members present: Trustee James Wisniski, Trustee Roland Clement, Treasurer LaVonne Schafer-Beebe, Clerk Helen Mathieu.

**MINUTES: Motion** by Wisniski, second by Clement to accept the minutes of the Tuesday, Dec. 2, 2008 Regular Meeting. Motion carried. **Motion** by Wisniski, second by Beebe to accept the minutes of the Friday, December 12, 2008 Special Meeting with the correction to add Mathieu's name to the first vote regarding the infrastructure projects. Motion carried. **Motion** by Wisniski, second by Clement to approve the minutes of the Wednesday, Dec. 17 public hearing of the Joint Planning Commission. Motion carried.

**TREASURER'S REPORT: Motion** by Wisniski, second by Clement to pay Manistee County the fee for the 2009 Contractual Services Agreement of \$10,349.44, commencing on the first day of January, 2009 for the price of \$4.30 per parcel.

**AMEND AGENDA:** Add Welcome Sign, Beckett & Raeder, MRA, West Shore College Election, Revenue Sharing, Appoint Joint Plan Commission members, under New Business.

**PUBLIC COMMENT:** Judith Spohn asked to speak on Herkelrath Road, under Roads.

**SUZANNE SCHWING:** Asked to be placed at end of meeting agenda to speak.

**ATTORNEYS:** Chris Bzdok and Mike Grant of Olson, Bzdok and Howard of Traverse City, addressed the board and explained their work history with planning and zoning. Meister pointed out the attorneys would represent only the Onekama Community Planning Commission. Bzdok said the discounted charges would be \$150 for Bzdok and \$135 for Grant. He said they would not charge the township or village for talking to their respective municipal attorneys and the work would be primarily with the Onekama Community Planning Commission, under a budget that group would set up. **Motion** by Wisniski, second by Clement to hire the law firm of Olson, Bzdok and Howard as the township's council for the Onekama Community Planning Commission. Motion carried.

**COMMISSIONER ED HAIK:** Absent.

**COMMISSIONER KEN HILLIARD:** Reported that the County Commissioners elected Allan O'Shea as chairman and Glenn Lottie as vice chairman; next meeting is the 3<sup>rd</sup> Tuesday of the month; appointed Jim Krolczyk and John Miller to the Manistee County Road Commission.

**FIRE/RESCUE:** Clerk Mathieu reported the rescue unit received a \$200 donation.

Tom Kleinsorge reported 1 meeting and 11 runs for rescue; 3 meetings, 3 maintenance sessions, 6 fire runs for the fire department, both units enjoyed a family holiday potluck; the ice rescue training was successful with several new members joining in the training. The committee has looked at several fire trucks but no decision has been made.

**PLANNING COMMISSION:** Regarding a revised ordinance: Wisniski wants to look at it. Clement said the zoning ordinance committee is considering many of the issues, but the township also has to abide by the ordinance in effect. The township ordinance can be amended until such time as the Onekama Community Planning Commission is in place when a new ordinance would be created. Regarding information on what is, or is not, permitted when building in the township: Planning Commission Chairman Dan Behring said people don't know what is or is not permitted and we don't want to get into problems of the past. A hearing has to be held before an ordinance can be changed. Behring doesn't see what is wrong in informing people of what the rules are. Meister said they are the rules—and would be included in a newsletter. Clement said if it goes into a newsletter it should be identified as current rules, but the rules may or may not be changed when the Onekama Community Planning Commission is organized and a new ordinance is created.

The board agreed not to make appointments at this meeting. Meister said the board is not dissolving the current planning commission until a new one is formed.

**BOARD OF REVIEW:** Meister reported the Board of Review met for corrections and mutual mistakes on Dec. 9.

**ZONING BOARD OF APPEALS:** The board will have an organizational meeting and review and approve the Rules of Procedure on Tuesday, Jan. 13 at 6 p.m. The township board agreed that the ZBA members who wished to attend workshops Jan. 28 and Feb. 11 in Manistee could do so.

**ZONING ADMINISTRATOR'S REPORT:** Zoning Administrator Dana Schindler reported that she has prepared and placed on file the 2007 and 2008 Zoning Report Summaries. For December, there were no land use permits issued, one permit pending, permit complication on the Lechner property is pending repair work in the Spring, no special use permits or land divisions, one violation pending on Vickery property, one violation resolved on "Welcome to Onekama" sign.

**PORTAGE LAKE HARBOR COMMISSION:** Member Chuck May, president of the Michigan Shallow Harbors Coalition, received the "Lighthouse" award for his work as a member of the technical team of the Coalition.

**PARKS & RECREATION:** Parks & Recreation vice chairman Mary Lou Millard reported that Chairman Tom Gerhardt will have the Five-Year Park Plan ready for the board to vote on at its February meeting.

**PORTAGE LAKE WATERSHED:** The group will sponsor a “Clean Marina” program when it meets Monday, Jan. 26 from 4-6 p.m. at the Farr Center.

**SEPTIC ORDINANCE RESULTS:** Wisniski reported that the District 10 Health Department has approved the ordinance and it is now the official ordinance for the county.

**COMMUNITY FOUNDATION:** No report.

**JOINT MASTER PLAN:** Final draft prepared. Leadership team will meet with consultant on Feb. 4 at 5 p.m.. to discuss any changes needed before it is forwarded to the township and village planning commissions for review and submission to the township board and village council. The aster Plan draft is available for review in the two municipal offices and online at [www.plan-onekama.org](http://www.plan-onekama.org)

**ROADS:** Mathieu asked the board to submit suggestions for possible road work in the township to be discussed when the board and county road commission have their annual meeting. Judith Spohn question if the “seasonal” designation can be removed from Herkelrath Road. The board told Spohn it supports her efforts to talk to the road commission regarding removal of the designation so it can be plowed straight through.

**LAKESIDE OUTLOT 1;** No decision yet.

**BUILDING RESEARCH:** Tabled.

**DIRKSEN/BROWN:** No report.

**PHRAGMITES-RESULTS OF Dec. 17 MEETING:** Mary Reed reported on the meeting and presentation of the information. The board supported the proposal to develop a 5-year program to address the issue of phragmites, and asked Reed and her committee to make a recommendation on procedures and how to accomplish creation of a special assessment district. **Motion** by Clement, second by Beebe to support development of a 5-year plan for the management and control of invasive plant species in conjunction with the Village, on Portage Lake. Motion carried. **Motion** by Clement, second by Wisniski that a subcommittee be established by the Portage Lake Watershed and designated by the township as a subcommittee to prepare a plan to accomplish the board’s recommendation. (The subcommittee is Mary Reed, Herb Lennon, Jim Simons and Dan Behring). Motion carried.

**GRANT RECEIVED:** The Village and Township have received a grant of \$18,000 for 2009 from the Michigan Coastal Management Program to help implement a community master plan. The grant will be administered by the Alliance for Economic Success.

**RESOLUTION AUTHORIZING HIRING OF JOHN IACOANGELI OF BECKETT & RAEDER TO REVIEW VILLAGE AND TOWNSHIP ORDINANCES AND DEVELOP REVISED ORDINANCES CONSISTENT WITH COMMUNITY MASTER PLAN**

**RESOLUTION NO. 2009-01**

It is the desire of Onekama Township to engage the services of John Iacoangeli of Beckett & Raeder to conduct a review of the village and township zoning ordinances and develop revised ordinances that will apply to both the village and the township, and be consistent with the newly drafted community master plan. It is the understanding that the funding for such services have been obtained and will be administered by the Alliance for Economic Success.

Therefore, Be it Resolved that Onekama Township approves the hiring of John Iacoangeli of Beckett & Raeder to conduct the review on behalf of the township.

Roll Call Vote: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Beebe, yes; Helen Mathieu, yes; David Meister, yes. Nay: None. Abstain: None. Motion carried.

**CLERK'S CERTIFICATION**

I, Helen Mathieu, duly appointed Clerk for the township of Onekama, Michigan, do hereby certify that the above is a true and exact copy of a resolution adopted by the Onekama Township Board of Trustees at its regular meeting held on Tuesday, January 6, 2009.

\_\_\_\_\_

Helen Mathieu

Clerk, Onekama Township

**ONEKAMA WELCOME SIGN:** Waiting for insurance information.

**MANISTEE RECREATION ASSOCIATION:** Requesting a budget, put on February agenda.

**WEST SHORE COLLEGE ELECTION:** The board approved having Onekama Township assume the responsibility for conducting the election.

**REVENUE SHARING:** Deadline for submitting applications to the board is March 6, 2009.

**BILLS: Motion** by Clement, second by Beebe to pay all regular and incoming bills. Motion carried.

**CORRESPONDENCE:**

---Mason Cty. Clerk

---Floodplain Assn.

---DEQ#08-51-0039-P

---DEQ#08-51-0048-P

---MI Par Plan

---NWMCOG

**ADJOURN:** Noon.