

Portage Lake Association Board Meeting:

MINUTES August 4th, 2010

Our Mission: *We have a common goal of improving the quality of life in the Onekama area.*

Board Member:

Margaret Punches, President
 Lee LaFleur – Vice President
 Barb Wolverton – Treasurer
 Mary Reed – Secretary
 George Punches – Past President

Board of Directors/1yr

Frank English
 Mary Fairgrieve
 Paul Mueller

Board of Directors 2/yrs

Jim Simons
 Vicki Strevey

MINUTES

Order of Business	Person Responsible	Report, or <i>To do Plan</i>	Action steps
Call to order	Margaret Punches, President	All board members and officers were present except Vicki Strevey. Also present: Linda English, Al Taylor, Mary Lynn Burchard, Jewelee Franklin, Jeff, Cindy and Parker Sternberger, Mike Rawlson	Margaret called the meeting to order at 7PM.
Secretary's report	Mary Reed	Minutes distributed by email. George Punches moved minutes be accepted. Jim Simons seconded. Minutes approved.	Minutes to be posted on Onekama.info website.
Treasurer's Report	Barb Wolverton	Treasurer's report was distributed by email and also hard copy. Jack Jones delivered our new Farmers Insurance Policy with extra copies of certificates of insurance in a well organized binder. Insurance changed as of June 11th. A refund from Boyer for the overlap is expected. Lion's Club check for \$1,325 from breakfasts was received. Pamela's Interiors coupon is not for 1/2 off flooring. Should have been 10% discount. Onekama Market would like to purchase a second Onekama banner. June and July reports were distributed.	George Punches moved financial reports be accepted. Frank English seconded. The treasurer's report was accepted.
Website	George Punches	The committee plans to meet within the next 2 weeks. They are making a list of small service companies to contact. All business contacted for the fundraiser will also be contacted.	Roger Cody will update the board at the September meeting.
Newsletter	Mary Fairgrieve	Next newsletter will come out November 1st 2010.	All material is to be submitted by October 15th.
Fundraiser	Lee LaFleur	Everything is set for the "End of Summer" dinner/dance. Hoping for more ticket sales. Only 28 paid to date.	Work on increasing attendance at the dinner/dance.
Banners/decoration	Margaret Punches	A new chairman is needed due to Dave Combs leaving Onekama. July Blackmore was suggested.	Margaret will contact Judy and see if she is interested in doing this
Winterfest	Barb Wolverton	Committee is Doug Callaway, Barb Wolverton and George Peplinski. Date will be Martin Luther King weekend.	
Festival of Lights	Jewelee Franklin	The chili cook off and crafts will be at the school. Boy Scouts will sell hot dogs and drinks. There may be 40 crafters. We will need someone to take care of the Farr Center. Beth McCarthy will be asked to again do the reading of the names. Date is December 12th.	1. Ask Judy Blackmore to be in charge of the Farr Center for the Festival of Lights. 2. Ask the Garden Club to

			be sure and have the Christmas Tree up by December 20th.
Petunia Parade		Several new volunteers will be recognized..	
Fall Fun Festival	Jeff Sternberger	<p>Jeff introduced his son Parker Sternberger. Parker is working on his Eagle Scout badge and would like to have the fall festival be one of his projects. Jeff and Parker lead discussion on the festival: The budget for games and activities would be about the same:</p> <p style="padding-left: 40px;">Bull Train, Hayrides - 600 Face Painting 100 Balloon Man 100 Jumping Castle 100</p> <p>Other activities could include: a pumpkin carving contest with "nice prizes". Boy Scouts could do the judging, A Farmer's Market with "free apples". The scarecrows are great and there could be a prize for the best.. Craft sales and Church bake sales continue to be in the park. .Marketing was discussed. Board suggested that some new signs could be purchased and re-used each year. . Suggest Parker check prices at several places. Also check on public announcements and other free advertising. (CVV has marketing funds and should be contacted.) It will be in the park on October 9th.</p>	<p>Barb Wolverton moved, Jim Simons seconded that Parker Sternberger be the Chairman of the Fall Festival.</p> <p>Frank will take the Fall Festival information to the car clubs.</p> <p>Parker to email a report to the board with an overview and timeline prior to the next meeting. He will present an update at the September meeting.</p>
Concerts in the Park	George Punches	There have been 250 to 350 at each concert... The buckets have been very successful. The stage cover is bulky/heavy and takes 4 people to remove and replace. Will look to redo next year. Planning on hot dogs for August 16th concert. Need volunteers to help and bring grills. George has good sources for finding new groups and will start planning next year's concerts in January. Al Taylor is looking into possibilities for getting sponsors for the concerts. He is also working with the school in developing cultural concert trial for community and students. George will check on making a video and use our website and u-tube. Cost may \$1000. Would need to get bids. It could be used in the Master Plant etc.	Volunteers to contact George to provide grills and help with grilling hot dogs.
Organizational chart for PLA	Doug Callaway Chuck Reed	No report	
Fireworks	Paul Mueller	Great Lakes Fireworks will be doing our fireworks this year during Onekama Days.	
New Business:		<ol style="list-style-type: none"> 1. Ballots for new officers will be sent in the October President's letter. 2. September 1st meeting will be our annual meeting. 	Nominating committee will present slate of officers at the next meeting.
Old Business:	Frank English	Big Fish Contest is going on now. \$20 entry fee.	
Adjournment		Meeting adjourned at 8:30 PM.	
Minutes submitted	Mary Reed		