

# Portage Lake Association Board Meeting: MINUTES February 1, 2012

**Our Mission:** *The Portage Lake Association is a group of volunteers who are dedicated to making the Portage Lake Area a great place in which to live, play and stay.*

## Board Members:

Al Taylor - President  
 open - Vice President  
 Bill Fairgrieve - Treasurer  
 Faye Backie – Secretary  
 Margaret Panches – Past President

## Board of Directors/1yr

Frank English/Paul Mueller  
 Leann Burger  
 Mary Lynn Burchard

## Board of Directors 2/yrs

Sheila Heiser  
 Roger Cody

## MINUTES

Call to order	Al Taylor, President	Present: George and Margaret Panches, Mary Lynn Burchard, Al Taylor, Bill and Mary Fairgrieve, Sheila Heiser, Mary Reed, Barb Wolverton, Faye Backie	Al called the meeting to order at 7:05 PM
Secretary's report	Faye Backie	Minutes were distributed by email. Margaret moved the minutes be accepted with one correction. Mary Lynn seconded. Minutes approved.	Minutes will be posted onekama.info website by Faye.
Treasurer's Report	Bill Fairgrieve	Bill Fairgrieve presented the financial report. The budget was reviewed. Faye moved the report be accepted, Mary Lynn seconded. Report accepted.  Al presented a tentative 2012 budget. George mentioned that some money should be set aside for major projects. An example would be the park upgrades. Barb made a motion to accept the tentative budget. Margaret seconded, the motion was approved.	Treasurer's report on file with minutes.  Motion to accept the tentative 2012 budget approved.
Petunia Report	Tammy Messner	No report.	
Newsletter	Mary Fairgrieve	Mary mentioned that 1,350 Newsletters were printed. There were some left for Arcadia. The next newsletter will come out in May. Mary will not be able to do a July newsletter, so the group discussed having a late June and August newsletter.	Al will take remaining Newsletters to Arcadia.  The Newsletter will be published in late June and August this year.
Fund Raiser	Al Taylor	Al reported that the first meeting will be held Tuesday, Feb. 7 <sup>th</sup> at the Alpine. Some donations have already come in.	
Website	Roger Cody & Margaret Panches	No report. George mentioned some of the questions that have been sent to the web site. They are forwarded to an appropriate person to be answered. A suggestion was made to add fishing reports.	Al will get a section created for fishing reports and get it populated.
Membership	Barb Wolverton	Al asked if we could do one mailing in early April that would include the membership renewal, concert card, a PLA decal and President's letter.	Members agreed on the mailing.
Banners/Christmas lights	Chuck Reed	Mary reported for Chuck that 8 banners will be ordered (\$1,500 is in the budget), 2 can be repaired and sold at the auction.	
Winter Fest	Doug Callaway	Al noted that the Euchre Tournament, 5K run and Pancake Breakfast were the events this year, due to the lack of snow and ice. George mentioned that in past years, PLA used to sponsor a Cabin Fever Reliever that was well received.	Al will get a group together to discuss a cabin fever reliever event.
Concerts in the Park	George Panches/Al Taylor	George mentioned that only one date is left to settle. Grant applications are due Feb. 15 <sup>th</sup> .	
Onekama Scholarship	Leann Burger, Al Taylor	Al reported that April 23 <sup>rd</sup> is the deadline for applications. Members of the committee are Leann Burger, Ann Taylor, Steve Szilvagy, and Chris Gravin.	
Publicity	Faye Backie	No report.	Frank will check with the Schwings, who own the property and find out the

			status of the billboard.
Celebration of Lights	Jewelee Franklin	Al mentioned that OCS will allow us to use the old gym for a quilt or rug show.  Al talked with Marily Acker about the possibility of PLA helping out with the snowmen. Acker also puts up the lights in the park.	Al will put together a group to discuss options, including a name change for the Celebration of Lights.
PLA Working Committees	Al Taylor	Committees and budgets: Al will ask Chairpersons to let him know committee members.	
Budgets for Committees	Al Taylor/Bill Fairgrieve	2012 budgets were developed from past experience and input from chairs.	Clarification about committee budget expenditures: once approved, Chair has right to spend allotted money. If more is needed, amounts over \$100 must be approved by the Board.
Bike Racks	Mary Reed	Mary is working on the project.	
New Business:	Al Taylor	1. Al - Support of Big Fish and Memorial Shakedown Contest - \$1,500. Margaret Punches made a motion that PLA support the Contest at a cost of \$1,500. Faye seconded. 2. Al - Summers' End Dance Replacement – Pig Roast . Al has talked to various people on the committee who thought a pig roast could work. There was some discussion of having a pig roast with the last concert. 3. Al – We have been asked to support the completion of the installation of the range light at the DNR boat launch with a \$250 donation. This will go toward barriers to protect the range light from traffic. Faye made a motion to support, Sheila seconded. 4. Al - Retreat Results. Al distributed and reviewed a report entitled “President's Viewpoints and Actions from end of 2011 Retreat”	1. The motion passed. 2. Al will convene a small group to explore possibilities. 3. Motion passed.
Public Comment		None.	
Adjournment		Faye made a motion to adjourn; Mary R. seconded The meeting was adjourned.	
Minutes submitted	Faye Backie	Secretary	