

DRAFT DRAFT

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING
TUESDAY, MARCH 6, 2012, 9 A.M.**

The meeting was called to order at 9:04 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

Members present: James Wisniski, Roland Clement, David Meister, Treasurer LaVonne Schafer-Beebe, Clerk Helen Mathieu.

MINUTES: Motion by Clement, second by Wisniski, to approve the minutes of the February 7, 2012 meeting with the following correction : correct date in the heading from February 6 to February 7. Motion carried.

TREASURER'S REPORT: Beebe reported balance in the General Fund (PNC) as of Feb. 29 is \$618,818.63. The remaining balance in the Fire Fund, after the International Fire Truck was purchased, is \$99,615.40 at PNC.

BUDGET AMENDMENT: Motion by Beebe, second by Clement to the amend the following budget from the 536 Activity to Activity 215, amend to add \$2,500; Activity 253, amend to add \$2,000, Activity 721, amend to add \$2,000. Motion carried. Clerk will bill the village \$5,273.01 for planning commission wages and consultant.

AMEND AGENDA: Date for the board's work session is Monday, March 19 at 10 a.m. Add SAD under New Business.

PUBLIC COMMENT: None.

COMMISSIONER KEN HILLIARD: No report.

COMMISSIONER DUANE ANDERSON: Anderson explained the status of the Kramer-McGinnis drain project; looking to hire a part-time person for recycling. Beebe said 48 tons of recyclables was hauled out of Onekama's bin in 2011.

MANISTEE RECREATION ASSOCIATION: Director Vicky Sheffield addressed the board and explained the projects, plans and activities of the 70-year-old organization; 73 participants from Onekama were active in the MRA activities; the group has 20 different activities for all ages, have 200 volunteers, can possibly discuss a bus pickup for skiers from Onekama.

FIRE/RESCUE: No report.

ONEKAMA COMMUNITY PLANNING COMMISSION: Commission will meet in April.

BOARD OF REVIEW/ASSESSOR: Assessor Ginny Martz reported the assessment role was sent electronically on Feb.17 to Equalization ; personal property role was sent electronically Feb. 22; assessment notices were mailed Feb. 22; personal notices were sent Feb. 24. She is still receiving calls regarding deeds not uncapped as of January. The Board of Review hearings are Monday, March 12 from 9 a.m. to noon and 1-4 p.m.. and Wednesday, March 14 from 2-5 and 6-9 p.m.

ZONING BOARD OF APPEALS: No activity.

ZONING ADMINISTRATOR: Meister read the report: No land use permits issue, Portage Point Inn violation resolved; Zoning Administrator Kris Philpot has completed all 7 modules of the Citizen Planner online course. Her grade is 4,100 points, which is 100 %. Certificate has been sent to her.

PARKS & RECREATION: Co-chairman Howard Hughes reported the group approved the Explore the Shores Leadership Team as a subcommittee of Parks & Recreation; discussed priorities including tree trimming, Parks Awareness Day and tree planting on Arbor Day. There was a request for \$800 to pay for stump removal in the Village Park. Private individuals are interested in the project.

EXPLORE THE SHORES LEADERSHIP TEAM: Chairman Phil Joseph explained the background, process which ultimately led to selection of parks and work proposed for each park.

The four projects selected for immediate attention and application for grant funds are:

---Village Park: Improve the beach area with shallow, curving concrete steps to the beach which would also hold the sand , remove the tennis courts and install a splash pad in its place;

---Farr Park: Expand the patio area and add a pergola or trellis, build a gazebo at the edge of the lake;

---Glen Springs Park: create a wooden walkway on the west side of the trees which could continue up to the mineral springs;

---Turn-Around/Langland Park: repair the parking lot,(working with the Army Corps and DEQ),replace the guard rail and install Mobi mats.

Phillips said the committee is requesting \$87,000 budgeted over a two-year period from the township and is requesting \$20,000 from the village over a two-year period. He said a letter of support from the township and village is needed to send in with the grant application .

The board will address this request at its work session on March 19.

Phillips also presented bids for surveys to be done at Glen Spring Park and Portage Wetlands Park. The bids for Glen Springs are: \$1,500 from Abonmarch, \$2,500 from Nordlund. Bids for Portage Wetlands are \$3,800 from Abonmarch and \$12,000 from Nordlund. This also will be addressed at the March 19 work session.

MTA: No report.

PORTAGE LAKE HARBOR COMMISSION: Commission received copy of letter sent to Sen. Charles Schumer from the American Great Lakes Ports Association regarding dredging. Commission chairman Chuck May traveled to Washington, D.C. to present the case for dredging to officials. The board once again thanked May and praised his untiring efforts on behalf of the community and Great Lakes waterways—all on a volunteer basis.

INVASIVE SPECIES: Chairman Mary Reed reported the committee is waiting for bids for treatment of the Eurasian Water Milfoil in deep water areas, will be treating three different water areas using three different methods of treatment; application submitted for permit for shallow EWM and phragmites. She said the committee is required to have two DEQ permits this year, one for shallow water and one for the deep water treatment. She reported a balance of \$217,764.63 in the Invasive Species Account.

ALLIANCE FOR ECONOMIC SUCCESS: Correspondence received and placed on file.

DISINCORPORATION COMMISSION: Mathieu reported the progress is good, time frame is the end of March, collateral issues were discussed. Meister said the board authorized creation of a Sewer Advisory Board to advise the Township Board if jurisdiction transfers to the Township. The Sewer Advisory Board would consist of two users appointed by the Village Council and two non-users appointed by the Township Board. Terms would be for two years.

WATERSHED COMMITTEE: Mary Reed reported the group is reviewing its by-laws, looking at fund-raising and educational; ideas.

ROADS: Copy of letter to Road Commission Manager Jerry Peterson presented to board by Village Council President Bob Blackmore authorizing the township supervisor to sign contracts for road repair in the Village of Onekama. Road repairs approved as follows: 13 Mile Road in Pierport: **Motion** by Wisniski, second by Beebe to repair drain and walking deck at a cost of \$16,692.50 with a township share of \$10,015.50. Roll call: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Beebe, yes; Helen Mathieu, yes; David Meister, yes. Motion carried.

Motion by Wisniski, second by Beebe to pave shoulders of Second Street to Turn-Around at a cost of \$17,789, township cost of \$10,673.90. Roll call vote: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Beebe, yes; David Meister, yes; Helen Mathieu, yes. Motion carried.

Motion by Mathieu, second by Wisniski to install 1,700 feet of paving on Memorial Drive at a cost of \$45,661 with a township cost of \$31,962.70. Roll call vote: Helen Mathieu, yes; LaVonne Schyafer-Beebe, yes; Roland Clement, yes; James Wisniski, yes; David Meister, yes. Motion carried.

Motion by Wisniski, second by Beebe to repair the Portage Point Drive retaining wall at a cost of \$139,150 with a township cost of \$83,490. Roll call vote: James Wisniski, yes; Roland Clement, yes; LaVonne Schafer-Beebe, yes; Helen Mathieu, yes; David Meister,

yes. Motion carried. A check for \$34,035.53 advance payment will be sent with the agreement.

The board tabled Erdman Road discussion until the April meeting.

CALENDAR: Motion by Wisniski, second by Mathieu to approve the calendar for the Fiscal Year 2012-2013, with the addition of the township E-mail address. Motion carried.

LIGHTHOUSE LEASE: Signed copy of a lease received from the DNR authorizing installation and maintenance of a low wattage light to be attached to the Portage Lake Boat Site lighthouse structure.

COUNTY BUILDING PERMITS: Meister reported on comparisons with other townships. Total for Manistee County is 257 permits. For Onekama Township and Village permits totaled 7 for homes, 6 addresses, 17 other (garage, storage, etc.), 1 demolition for a total of 31 permits.

SOUTH SIDE ACCESS TO LAKE: A resident/fisherman inquired as to how to get access to the south side of the lake. Meister will ask the Covenant Bible Camp officials for permission for fishermen to access the lake from Eagle Point.

MUSEUM: Beebe reported she sent a letter to the Onekama Masonic Order regarding a museum site possibility.

PUBLIC COMMENT: Comments received from Suzanne Schwing and Bob Blackmore.

CORRESPONDENCE: Meister reported receipt of a letter from Dana Schindler, in which she requested that it be attached to the original document of these minutes.

---Army Corps.

---Little River Band

---NWMCOG

---MRA

---Pipeline Safety

BILLS: Motion by Wisniski, second by Clement to pay all regular and incoming bills. Motion carried.

ADJOURN: 11:30 a.m.

David Meister, Supervisor

Helen Mathieu, Clerk

LaVonne Schafer-Beebe, Treasurer

Roland Clement, Trustee

James Wisniski, Trustee

