

VILLAGE OF ONEKAMA PLANNING COMMISSION MINUTES
MARCH 9, 2016

The meeting was called to order by Chairman, Bonnie Miller at 1:00 p.m.

Zoning Administrator – Bob Hall

Review of Article 86 – Special Uses – Process Notes by Zoning Administrator

Notes

- Village Council has last say regarding Special Uses which are discretionary (86.11)
- Need to go above and beyond
- The Zoning Administrator (ZA) felt the Planning Commission (PC) needs to recommend any special uses.
- 8603 Village has 65 days to make a decision. (8603 B)
- 8605 See list in the Zoning Ordinance regarding Zoning Administrator's (ZA) responsibilities. (8605 N and 8606).
- 8607 A-P ZA Standards - Review
- A consensus of the commission is suggested (See 2 pages of what the ZA gave PC and review them before meeting.)
- A Site Plan and ZA's report will be provided to the PC members.
- The PC will have 7 to 10 days to review any information.
- 8607 A Review ZA's comments.
- Incorporate the ZA's report as a part of the minutes
- Keep on topic during meetings and public hearings
- Go to Standards when giving the PC report
- Review any questions the PC has for the applicant
- If standards cannot be met, only then are conditions appropriate or if the ZA makes recommendations to the PC.
- Be aware of time frames for publishing any notices
- ZA report to PC members based to help them focus of needs
- Postings on website
- Do not let Public Comment get out of order. If not on topic say "Thank you for your comments" and move on with the meeting.

ZA would like another meeting with the PC to review Art. 86. March 16 at noon. This meeting would be a review for the members and to answer their written questions.

Minutes of February 22, 2016 Planning Commission

A motion by Heubner, second by Beauvais, that on page 8 line 23 be deleted. Motion carried. Minutes approved with change.

Master Plan minutes/note of February 22 are OK.

Old Business Progress report on Streetscape - MDOT

Heubner reported on her meeting with MDOT contact Patty O'Donnell regarding curb cuts and markings with zebra striping for handicap access along the north side of Rt. 22 in the Village. That project is the easiest to get approved. The village needs to indicate which streets would be involved. The streets noted were: 2nd, 3rd, 4th, 5th Portage, Mill, Zosel, Baker and Rt. 598. The

maximum would be 14 curb cuts. Some would require 3 or 4 curb cuts and striping depending on where they "connect" on the opposite side of the street. Beauvais wanted to know if there was a standard for the striping or could we make suggestions. She had concerns regarding the way the curb cuts were designed and suggested they be more curved (like a fan) rather than straight. Heubner said she would see where they were needed and suggest priorities. Heubner also spoke with engineers about burying utility wires (electric, fiber optic, etc.) He said it would be difficult as to the current placement of our sewers. It would be complex and expensive. She asked who would pay for the upgrade. Need to find out who would pay what. There was a question from Milasich regarding MDOT clearing/ sweeping the sand from sidewalks (left from the snow removal). There are some funds from MDOT for environmental factors for which that might apply, to a degree. However, the Village would also have to contribute.

Heubner made a motion, second by Miller that the Village pass an ordinance making property owners responsible for the sidewalk maintenance on their property. Motion carried.

Heubner suggested a newsletter to the village residents regarding the maintenance of their property this summer for the 4th of July and Onekama Days to make the village look more appealing.

Heubner suggested sidewalk replacement on the east side of Mill from the alley to the ATT property as it is dangerous and the village is financially responsible if there is an accident.

Heubner made a motion, second by Beauvais, that the PC recommend to the Village Council to request from MDOT to provide handicap curb cuts on M 22.

Election of Officers

Motion by Heubner, second by Beauvais to retain the current officers: Chairman, Miller, Vice Chair, Heubner, Secretary, Hendricks. Motion carried.

Future Meetings

March 11 at 5 pm - Master Plan

March 16 at 12:30 - requested by ZA regarding Special Use and Process.

June 8 at 2 pm Regular meeting

Meeting adjourned at 4:10 p.m.

Respectfully submitted:

Alice E. Hendricks

**VILLAGE OF ONEKAMA PLANNING COMMISSION PLANNING SESSION
MARCH 11, 2016**

The meeting was called to order by Chairman, Bonnie Miller at 2:00 p.m.

Present: Miller, Huebner, Beauvais, Milasich and Hendricks.

This meeting is to review the current Community Master Plan and make suggestions for revisions for the Village Master Plan, starting on page 82

Pg 82 Delete Institutional and Industrial. Move Parks with other references

Pg 83 Delete

Pg 84 Resources Management need information.

DEQ – Ground Water in Figure B 26 keep 1st and 2nd sentences

Pg 85 Resource Management Zones good information but need to just focus on village by reducing image. Possibly get from B & R

Pg 86 1st Para delete and pictures following. Settlement Expansion revise and move to another section if appropriate. (North on Mill to Melling and Tompke property). Riparian Management rewrite. Put ground water in this section. Check maps from Community Master Plan.

Pg 87 Out

Pg 88 Zoning Plan - See revision deleting Agriculture, Warehousing/Light Industrial and combining others regarding Residential, Commercial and Parks/Open Space.

Pg 89 Zoning Ordinance Requirements – keep and revise/update Village information.
Delete Township information.

Pg 90 Suggest using this on the cover with the current Master Plan cover.

Next Meeting – To be determined. Start on Page 91 Implementation Program. Need to update.

Respectfully submitted:

Alice E. Hendricks