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**ONEKAMA DISINCORPORATION COMMISSION MEETING  
MONDAY, JAN. 23, 2012, 3 P.M., FARR CENTER**

The meeting was called to order at 3 p.m. by Chairman Suzanne Schwing.

The Pledge of Allegiance was said.

Recording Secretary Mary Lou Millard called the role: Present: Roger Burger, Mary Reed, Dan Behring, Al Taylor, Roz Jaffe, Steve Szilvagy. Absent: Paula Fortin.

Also present: Township Supervisor David Meister, Village Council President Bob Blackmore, Attorney Peter Doren and Facilitator Eric Luper, who was on a conference phone with the group.

**APPROVAL OF AGENDA:** Add Grant Update, after Approval of Minutes of Jan. 16. Chairman Schwing also asked Luper to get copies of the Open Meetings Act for the commission members. She also discussed conduct and behavior of members during meetings, and pointed out the need for courtesy and respect of everyone.

Schwing also said that Blackmore will be in charge of publicity for the commission.

**APPROVAL OF MINUTES:** Consensus to approve the minutes with the following correction: Under Approval of By-Laws & Communications, Purpose and Process, last bullet: after “collateral issues”, remove “on” and insert “not limited to”.

**GRANT REPORT:** Meister reported that the township has received a letter from Evah Cole, Administrative Manager, Office of Revenue & Tax Analysis, Michigan Department of Treasury, stating that the project applied for under the Economic Vitality Incentive Program Grant Program funding, has received a grant award. The project, entitled "Disincorporation of the Village of Onekama into Onekama Township" has been selected for a grant award in the maximum amount of \$355,365.55. The Intent to Award Budget Amount for Disincorporation Commission and Plan Preparation is \$96,100. The Intent to Award Budget Amount for Disincorporation Plan Implementation is \$259,265.55. Denied was the upgrade of Village road infrastructure of \$630,014. Meister said to receive the Grant Award Final Notification the Treasury Department must receive several items, like meeting minutes, resolutions or inter-local agreements within 60 days from the date of the Notification of Intent to Award. If not received the project funding will be subject to automatic cancellation.

**SUMMARY OF DISINCORPORATION PROCESS:** Luper reviewed a summary he prepared outlining the steps involved with the disincorporation process. Suggestions to his report, before it is accepted, are to include a flow chart and dates/deadlines of the various steps in the process. After further review at the Jan.30 meeting and approval, the summary will be placed on the website.

**BY-LAWS:** The By-Laws will be placed on the Jan. 30 agenda.

**CONSIDERATION AND TENTATIVE APPROVAL OF DISINCORPORATION PLAN DRAFTS:**

**a. Jurisdiction Over Streets:** Attorney Doren reported on a meeting with the Road Commission Manager Gerry Peterson, Meister, Blackmore, and Schwing. Issues discussed included jurisdiction, non-winter maintenance, monies for repairs, and how the process would work, and a possible SAD (Special Assessment District). Comments, questions were received from Nikki Jach, Behring, Rudy Milasich, Szilvagy

Meister and Blackmore are to have a SAD proposed budget which will be placed on the Jan. 30 agenda. Attorney Doren will prepare a memo on the points discussed for the Jan. 30 meeting. Meister was asked to invite Peterson and County Road Commission Bill Eckhardt to attend that meeting or perhaps join the commission through a teleconference call.

**b. Real and Personal Property and Other Assets:** Lupher explained the process for providing for disposition of real and personal property and other assets, including funds, deposits and investments.

**FUTURE CONSIDERATION OF OTHER ELEMENTS:** Doren said Public Records, Employees, Fiscal Impact are considerations for upcoming meetings.

**COMMISSIONERS' COMMENTS:** None.

**PUBLIC COMMENT:** Comments received from Chester Miller, Rudy Milasich.

**ADJOURNMENT:** 5:07 p.m.

Submitted by  
Mary Lou Millard,  
Recording Secretary

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Suzanne Schwing, Chairman

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Date