

BUILDING IN ONEKAMA TOWNSHIP?
HERE IS WHAT YOU MAY NEED

To determine which applications you need, contact the Zoning Administrator or Township staff at:
5435 Main St., Onekama, MI 49675
Phone: 231-889-3308 -- Fax: 231-889-5587.

Applications are available in the township hall or online at www.Onekama.Info

CONSTRUCTING ANYTHING ON YOUR PROPERTY

including houses, garages, lakefront structures, accessory buildings, additions/remodels, decks, docks, fences, signs -- *all* may require one or more of the following permits:

1. **Federal Corps of Engineers** permits are required if the site involves filling, dredging, shoreline alteration, temporary or permanent dock construction or moorings on navigable waters of Great Lakes and waters connected to Great Lakes.
Contact Jeff Fritsma (616) 842-5510 (x-25525).
2. **MI Department of Environmental Quality (MDEQ) - Inland Lakes and Streams and/or Great Lakes Submerged Shorelands Permit** if building permanent docks, moorings, beach grooming, fill or dredging.
Contact Barry Peterman (231)-876-4442.
3. **MDEQ - Wetlands Permit** is required if the property is within 500 feet of a lake or stream. Note: Wetlands do not always appear wet. To determine if the property is in a wetland contact the township Zoning Administrator or
Contact Barry Peterman (231)-876-4442.
4. **MDEQ - Critical Dune Permit or High Risk Erosion Permits** are required if the property is in a state designated Dune or High Risk Erosion areas. Note: Critical dunes exist well inland from lakefront. To determine if the property is in a CDA or HREA contact the township Zoning Administrator or
Contact Susan Conradson (231) 876-4443.
5. **MDEQ - Pollution Prevention Plans, Air Quality Control, Water Quality Control, Ground Water Discharge Permits** if project involves clean or polluted discharge into air, water or ground-water (excluding septic tanks with volume under 10,000 gal/day).
Contact Air: (231) 876-4415; Water: (231)-876-4471.
6. **Township - Land Use Permit** from Onekama Township Zoning Administrator (ZA). If permit is not needed, ZA will issue written statement. (Note: A State Building Permit may not be issued without a Land Use Permit and the Land Use Permit may not be issued without all other applicable Federal, State and County permits on file at the township).
Contact Zoning Administrator: (231)-889-3308.
7. **Township – Michigan Land Division Control Act** requires Township approval for combining or splitting land parcels.
Contact David Meister: (231) 889-3308.

8. **Manistee County - Road Commission Permit** from the Manistee County Road Commission if building a driveway or private road that intersects a county road, or for construction of anything in the road right-of-way.
Contact Mark Sohldan (231) 889-0000.
9. **County - Soil Erosion Permit** from the Manistee County Soil Erosion District Office if project involves moving more than an acre of soil or any soil within 500 feet of a lake, stream or creek or a permit waiver.
Contact Murray Stall: (231)723-6041.
10. **County – Conservation District Permit** from Manistee County Conservation District if the project requires tree removal and a Soil Erosion Permit (above).
Contact Jay Raupp (231) 889-4761.
11. **County - Septic Permit** from Manistee County Health Department or letter indicating permit is not required.
Contact Frank Palatka: (231) 723-3595.
12. **County – Address Permit** is required for any building in which people live or work. May also be issued for structures if requested. (Zoning and Health permits needed first and if unnecessary, Health Department and Zoning Administrator must sign off. Vacant land is not given an address.
Contact Rob Carson (231) 723-6041.
13. **State - Construction Code Permit** for any construction, remodeling or additions. All above applicable permits need to be provided to the State Building Inspector before the building permit can be issued.
Contact Chuck Erikson: (231) 564-2200.
14. **State - Electrical, Mechanical, and Plumbing Permits**. Permit applications are available at the township hall or from the State Building Inspector if required.
Contact (517) 241-0313.
15. **State - Michigan Department of Transportation Right-of-Way Construction Permits and Highway Advertising Permits** are required for any signs, banners, driveways or private road construction off state roadways (M-22).
Contact (231) 775-3486 (x-321 or 322) or (800) 943-6368.