

**DRAFT DRAFT**

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING**

**WEDNESDAY, AUGUST 3, 2016, 9 A.M.**

The meeting was called to order at 9 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

Members present: James Wisniski, Robert Blackmore, LaVonne Beebe, Helen Mathieu, David Meister.

**MINUTES: Motion** by Blackmore, second by Wisniski to approve the minutes of the July 5, 2016 meeting with the following corrections: under County Commissioners change the "county bought the JAWS for \$1" ---- to "the county voted to buy back the JAWS truck for \$1". Under Fire/Rescue change "presented decals made for the helmets of Thomas Koon and Kaitlin Kubiskey"----to "presented new helmets and decals to Thomas Koon and Kaitlin Kubiskey". Motion carried.

**Motion** by Wisniski, second by Blackmore to approve the minutes of the July 18, 2016 Special Meeting with the following correction: under JAWS, change "Motion by Meister", to "Motion by Wisniski". Motion carried.

**CLERK'S REPORT:** Mathieu reported 510 out of 1,200 registered voters cast ballots; 150 of the 510 were absentee voters. The township's road millage passed with a vote of 258-205. The township's pre-audit is scheduled for Thursday, Aug. 11; the full audit will be Monday, Aug. 15 through Wednesday, Aug. 17.

**Motion** by Wisniski, second by Blackmore to have Meister sign the fireworks permit. Motion carried.

**TREASURER'S REPORT:** Beebe reported the General Fund balance for the month ending July, 2016 is \$315,906.70; the Fire fund balance for the month ending July, 2016 is \$187,890.58.

**AMEND AGENDA:** Add Speed Bumps under Roads; add Cemetery Sign under Old Business.

**PUBLIC COMMENT:** Comments received from Al Taylor.

**SARAH ARCHER:** Manistee County Recycling Director Sarah Archer told the board her department received a \$30,000 grant to look into regional recycling. Goal for the grant is to identify the project for all of Manistee County. She invited the township to participate in the process. The P.A. 69 Recycling Program still continues. The board will put the regional recycling resolution on the agenda for its September meeting.

**FIRE/RESCUE:** Fire Chief Clint Osborn reported 5 fires, 13 rescues and 1 meeting for July. The department has another grant to submit to the Revenue Sharing Board for upgrades to the fire department meeting room, including a television, furniture materials for the room, totaling \$11,750.

**Motion** by Blackmore, second by Wisniski to have Meister sign the grant application. Motion carried. A

check has been received from the Revenue Sharing Board for the air bottles/chainsaws and LED light. The requested equipment has been purchased and is on the trucks. The CERT (Citizen Emergency Response Team) will assist with the Onekama Days parade; the department will also cover the fireworks and races at the fairgrounds. Information is ready to submit for the department's medical license renewal, which expires Sept. 30. **Motion** by Blackmore, second by Wisniski to bring the total cost for the new fire truck up to \$290,005. It is scheduled for 100 per cent completion about Nov. 20, 2016. Roll call vote: James Wisniski, yes; Robert Blackmore, yes; LaVonne Beebe, yes; Helen Mathieu, yes; David Meister, yes. Nays: None. Absent: None. Motion carried.

**PLANNING COMMISSION:** Chairman Jim Trout said the commission will have a special meeting Wednesday, Aug. 3, 2016 at 7 p.m. to continue the review of the SUP for Portage Point Inn/Windfalls Landing, LLC. He asked about possibly installing speed bumps on the road from the Portage Point Inn and Langland Park (Turn-Around). Meister read a letter from County Road Commission Mark Sohlden which indicates the road commission doesn't install or encourage the use of speed bumps.

**BOARD OF REVIEW/ASSESSOR:** Assessor Ginny Martz reported the Board of Review acted on 20 affidavits at its Board of Review meeting July 19. Copies of the affidavits, taxable value worksheets, minutes, value change reports were delivered to Equalization, the County Treasurer and Township Treasurer. Taxpayers' July board of Review notices and affidavits were mailed July 1; warrants were generated, checked and signed August 1. An order granting joint stipulation for entry of consent judgment for the Little Eden appeal has been received from the Michigan Tax Tribunal. Most of the deeds, transfer affidavits, pre's and rescinds have been processed; field inspections continue.

**ZONING BOARD OF APPEALS:** No activity.

**ZONING ADMINISTRATOR'S REPORT:** Zoning Administrator Kris Philpot reported for the month of July : 1 Land Use Permit issued, 1 other is pending; special meeting set on July 7.

**PARKS & RECREATION:** Chairman Jon Phillips reported on the committee's activities for the Onekama Days events; fence work at North Point Park will be completed by Friday, Aug.5. Consensus of the board to get bids to trim trees at Feldhak Park.

**KAYAK LAUNCH:** Taylor reported the township has the lease proposal, which needs to be read and returned to the DNR.

**LANGLAND PARK:** Taylor reported the boardwalk and covered shelter are done, gazebos will be done in a week, Mobi mats are almost done. The contractor needs \$3,000 to paint the exposed wood in the vault toilet; specifications did not include this. **Motion** by Wisniski, second by Beebe to get a bid for the painting project not to exceed \$3,000. Roll call vote: James Wisniski, yes; Robert Blackmore, yes; LaVonne Beebe, yes; Helen Mathieu, yes; David Meister, yes. Nays: None. Absent: None. Motion carried. Taylor was instructed to get a bid for the paint job, get a vault toilet door lock and obtain proposals for pumpouts. Consensus to have the blacktop and paving of the parking lot tentatively scheduled for Aug. 16 and 17. Consensus to remove the trash bin at Langland Park.

**CONSUMER'S ENERGY:** No activity.

**MTA:** Wisniski reported that a West Shore Hospital and Munson Healthcare agreement has been worked out; Manistee County Planning Director Rob Carson said the Brownfield Committee is working on the Joslyn Cove Development area.

**PLA:** Taylor said the group's activities for Onekama Days include the Pig Roast, Beer Tasting Tent, Cousin Curtis Concert, and fireworks.

**INVASIVE SPECIES:** Chairman Mary Reed said the lake has been treated twice for Eurasian watermilfoil and may treat once more this year. Previous EWM treatments have been successful and systemic control is being held in these areas. The research project will continue with Northern Michigan University to test samples of hybrids for effectiveness against various agents and concentration. Yellow iris will be treated in the fall with phragmites treatment.

**WATERSHED:** Reed reported the rain garden at Farr Center was dedicated July 28, in memory of Ruth Herringlake. The group will meet with the Little Manistee Watershed to determine if there is a common project. Swimmer's itch collection has ended; surveying of zebra and quagga mussels will continue into October. The group will have a boat wash at the DNR site during Onekama Days, will have a Watershed presentation during the County Summit meeting Sept 15, and a rain garden display at the county fair.

**AES:** No report.

**ROADS:** Wisniski reported the Manistee County Road Commission is working on projects in the township, repairing guard rails, mowing. The commission received a \$42,900 grant from the Revenue Sharing board for a tractor for the road commission.

**PORTAGE LAKE HARBOR COMMISSION:** Minutes received and placed on file.

**MANISTEE COUNTY COMMUNITY FOUNDATION:** No activity.

**WATER QUALITY REPORT:** Great Lakes Water Quality Laboratory of Lake Ann, MI conducted tests from water samples of Pierport and Little Eden artesian wells and the township building, which show that the water is safe to drink.

**CEMETERY SIGN: Motion** by Blackmore, second by Beebe. To accept the bid of \$2,764.53 from Amor Sign Studios of Manistee, with instructions that they request permission from the PLA (Portage Lake Association) to use the group's logo. Roll call vote: James Wisniski, yes; Robert Blackmore, yes; LaVonne Beebe, yes; Helen, yes; David Meister, yes. Nays: None. Absent: None. Motion carried.

**LASERFICHE:** Blackmore reported the company has been sold to MCCi and is offering online training.

**TOWNSHIP OFFICE SALARIES AND DUTIES:** Meister asked board members to read the document and prepare to discuss it at the September meeting.

**COUNTY-WIDE PARK AND RECREATION PLAN-TRAIL COMMITTEE:** The committee is seeking input on the possible creation of a Multi-Use Trail committee. No action taken.

**PUBLIC COMMENT:** Comments received from Al Taylor.

**LANGLAND PARK MAINTENANCE EMPLOYEE:** Place on September meeting agenda.

**BILLS: Motion** by Wisniski, second by Blackmore to pay all regular and incoming bills. Motion carried.

**CORRESPONDENCE:**

---Manistee Recreation Association

---Alliance for Economic Success

**ADJOURN:** 12:13 p.m.

**MEETING RE-OPENED:** 12:14 p.m.

**TOWNSHIP RESTROOMS: Motion** by Wisniski, second by Blackmore to accept the bid of Steve Hall for \$2,200 to tile and make improvements to the township bathrooms. Roll call vote: James Wisniski, yes; Robert Blackmore, yes; LaVonne Beebe, yes; Helen Mathieu, yes, David Meister, yes. Nays: None. Absent: None. Motion carried.

**ADJOURN:** 12:18 p.m.

Helen Mathieu, Clerk