DRAFT DRAFT

ONEKAMA TOWNSHIP BOARD REGULAR MEETING

TUESDAY, JUNE 3, 2014, 9 A.M.

The meeting was called to order at 9:01 a.m. by Supervisor David Meister.
The Pledge of Allegiance was said.
Members present: Robert Blackmore, LaVonne Beebe, James Wisniski, Helen Mathieu.

MINUTES: Motion by Wisniski, second by Beebe to approve minutes of the May 6, 2014 regular meeting. Motion carried. **Motion** by Blackmore, second by Beebe to approve the minutes of the May 13, 2014 Invasive Species Public Hearing and Special Meeting with the following corrections: On Page 1 under Grabill's comments, remove "swan" from the sentence; on Page 2 under Meister's comments, correct to read " Meister said there are approximately 10,500 acres of land in the Township Special Assessment District. There are approximately five acres in opposition to the SAD, which is well under the required 20 percent to force a positive vote. At this point the SAD has been approved for 2014-2018 "; on Page 3 in the clerk's confirmation, change "Portage Lake" to "Onekama Township". Motion carried.

AMEND AGENDA: None.
TREASURER'S REPORT: Beebe reported for the month ending May 31, 2014 there is a balance of

$348,944.83 in the General Fund and a balance of $180,158.07 in the Fire Fund.

CLERK'S REPORT: Mathieu reported a donation of $500 toward the Pierhead Light was received from Bill and Barbara Vaughn.

PUBLIC COMMENT: None. **COMMISSIONER KEN HILLIARD:** Absent.

COMMISSIONER JEFF DONTZ: Dontz reported the commissioners: approved the former Kennedy School to be changed to an assisted living facility; are working on the County Strategic Plan; expects full revenue sharing from the state in 2015. He also said the sheriff's department will receive four new cars. There is an opening on the County Planning Commission in the areas of school and retail, but no applicants so far.

FIRE/RESCUE: Capt. Clint Osborn reported for the month of May there were 2 fire runs, 4 JAWS requests, 12 rescue runs and 2 meetings. The department conducted a fire drill and evacuation exercise at Onekama School. All students were evacuated in 15 minutes and were transferred to local churches. In addition to the fire department and school staff, others who participated were West Shore Medical Center, Michigan State Police, Little River Band of Ottawa Indians Tribal Police and Manistee County Emergency Management. An application was given to possible new member Roger Cody. Osborn was instructed to gather information and report back to the board on the possibility of doing a consignment sale for the 1994 Ford fire truck. Blackmore and Osborn will attend the Revenue Sharing Fund meeting

Monday, June 9 at 5 p.m. The department is seeking funds to update the LED lighting system on the JAWS truck.

Blackmore discussed the department's revised By-Laws, Policies and Procedures, Captain's Position, Emergency Services Charge Ordinance and Mission Statement.

Motion by Blackmore, second by Wisniski, to approve the Policies and Procedures. Motion carried. **Motion** by Blackmore, second by Blackmore, second by Wisniski, to approve the Captain's Position

description. Motion carried.

Motion by Blackmore, second by Beebe to approve Ordinance No. 2014-04 Onekama Township Fire Department and Emergency Services Charge Ordinance. Motion carried.

The Mission Statement will be presented at the July meeting.

Meister introduced Attorney George Saylor, candidate for Circuit Court Judge, who briefly addressed the group.

PLANNING COMMISSION: Chairman Jim Trout reported the commission approved the Special Use Permit for PPI/Windfalls Landing, LLC.

BOARD OF REVIEW/ASSESSOR: Mary Lou Millard read Assessor Ginny Martz' report: On May 27, 2014 the archived database was submitted to Tax Management Associates who are contracted by the State Tax Commission to perform the AMAR (Audit of Minimum Assessing Requirements). All deeds, transfer affidavits, PRE affidavits and recissions have been processed. Land value maps have been updated. The latest principle residence exemption updates were submitted on May 29 to Equalization. The ones that are received by tomorrow will also be submitted. Any qualifying affidavits received after tomorrow will have to be acted on during the July 22 Board of Review. On May 16, we received the final opinion and judgment from the Michigan Tax Tribunal. The case was ordered dismissed. We recently received the new county multipliers and they increased substantially. Residential ranges have been increased from 14.05 % to17.39%. The commercial increases range from 8.06% up to 12.5%. This will more than likely result in lower economic condition factors. Field inspections are continuing.

ZONING BOARD OF APPEALS: Chairman Tom Gerhardt reported that a hearing is set for Wednesday, June 18 at 2 p.m. in the Township Hall for Dennis Krolczyk .

ZONING ADMINISTRATOR: Millard read Zoning Administrator Kris Philpot's report: 1 variance application for Dennis Krolczyk, hearing is June 18; SUP granted to Windfalls Landing, LLC; land division approved for Jeremy Miller.

PARKS & RECREATION: Co-Chairman Jon Phillips reported the committee is planning for Parks Appreciation Day which will be during Onekama Days on Saturday, Aug. 2 from 11:30 a.m.-2:30 p.m. Jim Mrozinski will again participate by serving refreshments at the North Point Park parking lot. Fire rings for Langland Park (Turn-Around) were donated by Wendell and Shirley Brooks.

Phillips asked the board to consider hiring a person to do general odd jobs when needed in the various parks. **Motion** by Blackmore, second by Wisniski to find a worker to do the jobs. Motion carried.

MTA: Wisniski reported the MTA annual dinner was successful and well-attended. A representative from the MTA discussed the difference between a Charter Township and a General Law township. The next

MTA meeting is Wednesday, June 25 in Pleasanton Township.

PORTAGE LAKE HARBOR COMMISSION: Meister reported the Harbor Commission sent a letter of support for removal of the sand at Langland Park and a suggestion to enlarge the area for parking to James Milne, Chief, Great Lakes Shorelands Unit, Michigan DEQ in Lansing.

INVASIVE SPECIES: Chairman Mary Reed reported Resolution No. 2014-14 "Confirming Aquatic Weed and Plant Control Program Special Assessment Roll" was approved by the Township Board at a May 13 public hearing and meeting. She pointed out that Garden Yellowrocket, a member of the mustard family, is covering the sides of a section of Erdman Road that was replaced by the County Road Commission. The issue was discussed with Katie Grzesiak, Coordinator for the Northwest Invasive Species Network, who suggested a treatment.

WATERSHED COMMITTEE: Reed reported that six programs called "Tuesday With Water" are scheduled to begin July 15 from 5 to 7 p.m. at Farr Center, and each will deal with an aspect of water and its influence. The group will set up Crowd Hydrology Stations-- measuring devices—in streams. Viewers can dial a number and send the readings in for a report. The group's fund-raiser will be Saturday, July 26 at Portage Point Inn.

ALLIANCE FOR ECONOMIC SUCCESS: No report.

PLA: Chairman Al Taylor reported petunias are planted, banners and flags are up, summer concerts begin June 30.The PLA fund-raiser is Saturday, June 28 at 5:30 p.m. at the Little River Casino and Resort. Taylor asked that a list of options on trash pickup sources be sent to him and he will place the list on the website.

LOCAL REVENUE SHARING: The Revenue Sharing board will meet Monday, June 9 at 5 p.m.
ROADS: Wisniski presented a list of gravel and paved roads in the township that are in need of repairs.

PPI/WINDFALLS LANDING, LLC: Meister read a letter from owner Bob Gezon listing some future ideas and plans. The letter was placed on file.

DSS(Laserfiche)-ACCUCOMP COMPUTERS: Motion Blackmore, second by Wisniski to approve payment to begin the contracts for DDS (Laserfiche) for $3,420, and Accucomp Computers for $1,813. Motion carried.

TRASH DAY: Workers have been secured for Trash Day, Saturday, June 21 from 9 a.m. to noon. Hazardous Waste Day is Saturday, Aug. 16 at the county road commission building.

UPDATE ON TOWNSHIP BUILDING: Blackmore reported the front of the building is almost completed. **Motion** by Lavonne, second by Blackmore to have Meister purchase a lawn mower and hedge trimmer at a cost not to exceed $500. Motion carried. Other projects under consideration are: Phase 1- Roof; Phase 2-Painting the building; Phase 3-Remodeling of office; Phase 4- add a kitchen. Consensus of the board to address the roof issues next.

LAKEVIEW WALKWAY: Parks & Recreation Committee to follow through on this. **BEACH MONITORING:** No report.

ALARM SYSTEM: Alice Hendricks asked if an alarm system could be installed for community-wide use. The board suggested she discuss the subject with the Village Council.

LETTER FROM MI. DEPT. OF TREASURY ON DISINCORPORATION: Meister read from the letter: ''We have reviewed your final reports and other documents pertaining to the Competitive Grant Assistance Program (CGAP) project entitled Disincorporation of the Village of Onekama into Onekama Township and found that you have fulfilled all performance, financial, and administration requirements. Signed, Evah Cole, Administrative Mgr., Office of Revenue & Tax Analysis."

PUBLIC COMMENT: Comments received from Rod Hudson and Suzanne Schwing.
CORRESPONDENCE:
---MI Dept. of Treasury ---John F. Shape ---Ken Falk ---Consumer's Energy ---NWMCOG

ADJOURN: 11:45 a.m. Helen Mathieu, Clerk