

**Two Lake Sewer Collaborative Authority Minutes**  
**Regular Meeting**  
**Wednesday, June 6, 2018**

Regular scheduled meeting called to order at 7:00 p.m. by Chairperson David Meister.

**Pledge of Allegiance**

**Members Present:** David Meister, Jeff Harthun, Judy Girven, Jeff Bair, Brian Sousa, Eric Williams, and Shelli Johnson.

**Amend Agenda**

Add Wade Trim Agreement to New Business

**Public Comment:** Public comment received regarding websites, communication, postings, grant approval and amount, bank account establishment, and project schedule. Williams explained to those in attendance about the process of the TLISA, development, public input with respective Township/Village Boards, map development process, and boundaries.

**Meeting Minutes:** **Motion** by Harthun to approve the May 2, 2018 Regular Meeting Minutes, Second by Girven. M/C

**New Business:**

Wade Trim Agreement: The Motion to approve the Preliminary Engineering Report in May is valid with the Alternate Representative making the motion. **Motion** by Girven, Second by Bair to accept the Wade Trim Sewer System Preliminary Engineering Report for the TLISA. Roll Call Vote: Girven – Yes, Bair – Yes, Harthun – Yes, Meister – Yes. M/C

Meeting Conduct: Williams will send Johnson samples of meeting conduct guidelines. This will be placed on the July Agenda.

Communication RFP: Establishing communication and information availability to the public, between the four municipalities, is in progress. RFP will be sent out to companies and the Authority will review results and act on. In the meantime, the Onekama Township website should be used as a reference for information. [www.onekama.info](http://www.onekama.info), Township tab, and Two Lake Sewer Collaborative Authority tab on the bottom of the page.

Jurisdictions Next Steps: Sousa reported that he will be meeting with each municipality to review the maps. They currently reflect all properties with lake frontage. Dates are set with Pleasanton Township, Bear Lake Village, and Bear Lake Township. These meetings are open to the public. Onekama Township has had previous sewer district boundaries established. The meeting for them has not been set yet. Sousa explained that the more users being serviced in the system the better, from a cost standpoint and also a flow rate standpoint.

Key Q & A: Johnson will post a list of Key Q & A onto Onekama Township's website for review. Additional questions received:

- Future line access charge
- Hook-up charge
- Wetland areas within boundaries
- Per parcel charge or per hook-up charge

- Public Access/Road Ends
- Timeframe

Public Comment: None

Next Meeting Scheduled for July 11, 2018. 7:00 P.M. @ Bear Lake Twp. Hall

Meeting Adjourned 8:11 P.M.