

DRAFT DRAFT

ONEKAMA TOWNSHIP BOARD REGULAR MEETING

TUESDAY, MARCH 5, 2013, 9 A.M.

The meeting was called to order at 9 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

The board and audience observed a moment of silence in honor and memory of Tom Mathieu.

Present: James Wisniski, Robert Blackmore, Treasurer LaVonne Beebe, Deputy Clerk Mary Kuipers. Absent: Clerk Helen Mathieu.

MINUTES: Motion by Wisniski, second by Blackmore to accept the minutes of the Special Meeting Feb. 6 , 2013 as presented and read by Meister. Motion carried. **Motion** by Wisniski, second by Blackmore to accept the minutes of the Regular Meeting Feb. 5, 2013 as presented. Motion carried.

FINANCIAL REPORT: Beebe reported as of Feb. 28, 2013 there is a balance in the General Fund of \$319,201.58, a balance in Other Banks of \$502,322.30, a balance in the Fire Fund of \$117,841.35, a balance in Other Banks of \$102,934.99.

CLERK'S REPORT: Kuipers reported the board will have a budget workshop meeting Monday, March 25 at 9 a.m. in the township hall. A budget public hearing will be Tuesday, April 2 at 9 a.m., prior to the regular board meeting.

AMEND AGENDA: None.

PUBLIC COMMENT: Comments received from Village Council President Rod Hudson, who would like the Village road check early in February. Meister replied the township cannot issue the check until the money is collected.

ROB CARLSON: Absent.

CHRIS RILEY: Absent.

KATHY ADAIR: Absent, will attend a future meeting.

COMMISSIONER KEN HILLIARD: Reported the county received a grant to explore purchase of a boat power washer. The power washer would be taken to other townships and educate boaters on keeping boats clean. He also explained the county's involvement and responsibility on the phragmites issue; announced a public safety committee meeting

Tuesday, March 12 at 10 a.m. with the judges to discuss security issues; a committee will be set up to discuss ways to resolve the MERS Fund issue.

COMMISSIONER KARL WAITNER: Discussed the issue of security at the courthouse and the intention to make the entire building safe. A recycling meeting will be set up so individuals can see how the recycled materials are actually processed. Meister reported oil contamination in the township's recycling unit and the cost of cleaning the container and compactor truck.

FIRE/RESCUE: Chief Lawrence Hrachovina reported 5 fire runs, 14 rescues, 3 Jaws runs for January, 3 fire runs, 15 rescues, 5 Jaws runs for February. He said the department is trying to find more medical personnel to join the department, radios and pagers will be re-programmed. Several members plan to attend one of the annual Pipeline Seminars which will be March 11 in Ludington, March 12 in Cadillac, March 13 in Traverse City; The members will try to fabricate a hose drying rack for the fire barn; Onekama and Bear Lake have submitted a joint grant application for new gas monitors. He showed the board

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and audience the new jackets and dress shirt outfits for the department. The 1976 International Truck was discussed. It was pointed out that it cannot be used as a pumper truck but would make a good secondary truck for someone.

The board asked Hrachovina to encourage residents to support the fire department millage election on May 7 and stress that it is not a new millage, it is a renewal of the existing millage.

ONEKAMA COMMUNITY PLANNING COMMISSION: Member Al Taylor raised questions regarding the zoning ordinance. Meister read a memo sent to Zoning Administrator Kris Philpot from Kurt Schindler, MSU Extension Land Use Educator, on the legality of a community planning commission formed before a combined zoning ordinance exists. Much discussion followed. **(NOTE: The memo is attached to the original document of these minutes).** Planners' conferences announced are: April 22-24 at Crystal Mountain Resort Conference Center, called "Small Community Planning and a "Land to Lakes" Convention of Communities on Friday, May 10 from 8 a.m. to 4 p.m. at Crystal Mountain Resort Conference Center.

BOARD OF REVIEW/ASSESSOR: Assessor Ginny Martz reported: notices of assessment change for real property were mailed out Feb. 19, personal property submitted electronically and notices mailed out Feb. 22; assessing issues of property owners resolved, new notices mailed. March Board of Review organizational meeting was held March 5, L-4037 and Assessment Roll Certificate were signed March 4, the legal date. Board of Review schedule is Monday, March 11 from 9 a.m. to noon and 1 to 4 p.m. Wednesday and March 13 from 2 to 5 and 6 to 9 p.m. Written appeals are accepted but must be received by March 13. A Michigan Tax Tribunal hearing is scheduled for Tuesday, April 2 at 2 p.m.

ZONING BOARD OF APPEALS: Chairman Tom Gerhardt reported the board met Feb. 11 for a variance hearing for Kim Skylander, who asked to set aside the front line restrictions and size requirements on Property # 51-11-290-344-00. Variance was granted due to DEQ restrictions and only one building space available on the lot.

ZONING ADMINISTRATOR'S REPORT: Meister read report which included the variance and hearing request listed in the ZBA report. Zoning Administrator Kris Philpot attended the MSU Extension Zoning Administrators Certification Class Feb. 18-20 in St. Ignace and has completed the first four modules of the exam.

PARKS & RECREATION: Vice Chairman Mary Lou Millard reported a donation was received from Mr. and Mrs. Bob Bennett for \$50 for North Point Park. Secretary Gerhardt has provided the clerk with a list of members and officers, which are: 20 members in Parks Recreation, 10 members in Explore the Shores, 6 members in the Tree Committee. The tree committee is working on which trees and shrubs to plant this year. **Motion** by Blackmore, second by Wisniski, to approve Resolution No. 2013-01, Submission of Michigan Natural Resources Land Trust Fund Grant Application for Langland Park Development. Motion carried. Meister said letters of support are needed to accompany the grant application.

**ONEKAMA TOWNSHIP RESOLUTION NO. 2013-01
SUBMISSION OF MICHIGAN NATURAL RESOURCES LAND
TRUST FUND GRANT APPLICATION
LANGLAND PARK DEVELOPMENT**

WHEREAS, Onekama Township's Master Plan calls for the appropriate development of recreational resources to support the economic and quality of life objective of the community; and

WHEREAS, through a community-driven process led by our Parks and Recreation Commission and a team involved in developing designs and preliminary engineering for parks and recreation within the Portage Lake watershed, the development of John

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Langland Park was identified as a priority for our community and for future residents and visitors; and

WHEREAS, our initial grant application to the Michigan Natural Resources Trust Fund to support that development, including Township funds as a matching share, was not selected for funding; and

WHEREAS, the development of Langland Park remains as an important priority for the Onekama Community; and

WHEREAS, the Michigan Natural Resources Trust Fund has provided insight on ways to strengthen our grant application for Langland Park if resubmitted;

NOW, THEREFORE, BE IT RESOLVED, that Onekama Township approves the submissions of a Michigan Natural Resources Land Trust Fund grant application prior to the April 1, 2013 deadline to secure funding to support development of Langland Park; and

FURTHER, that Onekama Township commit the matching funds at the same level that was provided for in our prior grant application that was submitted in 2012; and

FURTHER, that a copy of this resolution be included in the grant application to the Michigan Natural Resources Land Trust Fund, Grants Management Division.

Signed this _____ day of _____, 2013 by _____

Its _____

MTA (Local Chapter): Wisniski reported that new officers were elected; he was re-elected as chairman. Speakers at the recent meeting were Ken Falk who discussed Emergency Management; Kathy Adair of the AES who discussed township and community activities; Sarah Archer, Manistee County Recycling Coordinator. Who talked about recycling and offered to set up a meeting for those interested in seeing how the recyclables are separated. Annie Hoogart discussed “fracking”. The MTA annual dinner will be Wednesday, May 22 at 6:30 p.m. in the Bear Lake United Methodist Church.

PORTAGE LAKE HARBOR COMMISSION: Meister reported on a state agreement regarding the dredging project: does the township do it or let the state manage it. Consensus is to let the state manage it. **Motion** by Wisniski, second by Beebe to approve Resolution No. 2013-02 Waterways Grant Agreement, Harbors and Docks-Emergency Dredging. Board members voted no, motion failed, Mathieu absent. The board wishes to further consider the agreement and obtain a legal opinion. A Special Meeting will be held Friday, March 8, at 9 a.m.

INVASIVE SPECIES: Mary Reed reported Professional Lake Management has been selected for 2013. The bid chosen was the lowest and includes all the services the committee has had in prior years, including: having the same company as manager and applicator improves communication, efficiency, give frequent updates, reports, has a qualified staff, experienced, knowledgeable, and easy to work with. The 2012 State of the Lake and Annual Report is completed and the committee will receive five hardbound copies. The Northwest Michigan Invasive Species Network has been formed and is made up of organizations in four counties, including Manistee County in conservation districts, two conservancies and six other groups. The Grand Traverse Conservation District received a \$399,971 grant in 2012 for controlling terrestrial invasive species in Northwest Lower Michigan. Their focus is education, and identification and treatment if invasive

and to map location of the species. The committee is working with the lake manager to coordinate the ciBioBase costs. The watershed has approved purchase of some equipment so local people can frequently monitor the lake bottom contours. Portage Lake

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Management will use this new technology and the Invasive Species Committee data will be coordinated with the PLM. The committee decided not to pursue treatment of Russian Olive.

WATERSHED COMMITTEE: Reed reported the group is working on committee names and is working on designing a membership form, evaluating newly identified grant opportunity and planning a fundraiser in July.

PLA: President Al Taylor reported the group is working with the Lions Club on Onekama Days which includes a pig roast and trying to move the car show and crafts event into the town. Jon Phillips will ask representatives from the village and township to help with the petunia watering this year. The newsletter will not be mailed but can be viewed on the PLA website. Summer concerts have been scheduled.

DEQ: John Adams received letter from DEQ, case is closed.

MILL STREET: Village Council President Rod Hudson presented an estimate for Mill Street from Ron Brown. Consensus of the board is to help with the Mill Street project and explore storm drain problems. Mathieu absent.

SMITH/TWP-Case # 3-12-14738-CE: A mediation hearing is scheduled for May 15.

DIRKSEN/BROWN-Case # 6-12498-CH: No activity.

LOCAL REVENUE SHARING: Township has applied for a grant for an emergency generator for the township and fire department.

BUILDING EXPANSION: No activity.

HAZARDOUS WASTE: Consensus to have Meister sign the corrected agreement. Mathieu absent.

Blackmore recused himself from the meeting at 12:20 p.m.

SUPERIOR ENERGY: Place on April agenda.

PAR PLAN: The Michigan Township Participating Plan notified the board it is allowed a grant of \$5,000. **Motion** by Wisniski, second by Beebe to have Meister sign the agreement with the Par Plan for the \$5,000 grant. Motion carried.

GENERATOR: The board received a bid of \$6,722.45, excluding required electrical connections or regulator sizings, for the township hall and fire barn. **Motion** by Wisniski, second by Beebe to accept the \$6,722.45 bid from Lakeshoree Mechanical LLC. Roll call vote: James Wisniski, yes; LaVonne Beebe, yes; Meister, yes. Blackmore- recused from the meeting; Mathieu, absent. Motion carried.

Consensus to wait until further until notification is received from the Revenue Sharing Board regarding a grant application submitted by the township for electrical hookups.

Blackmore returned to the meeting at 12:30 p.m.

PUBLIC COMMENT: Comments received from Al. Taylor.

BILLS: Motion by Wisniski, second by Beebe to pay all regular and incoming bills. Motion carried.

CORRESPONDENCE:

---FEMA

---Gosling Czubak

---MPPS

---State of Michigan

---Miss DIG

ADJOURN: 12:40 p.m.

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David Meister, Supervisor

Mary Kuipers, Deputy Clerk

LaVonne Beebe, Treasurer

Robert Blackmore, Trustee

James Wisniski, Trustee