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**ONEKAMA TOWNSHIP BOARD REGULAR MEETING
TUESDAY, FEBRUARY 5, 2013, 9 A.M.**

The meeting was called to order at 9 a.m. by Supervisor David Meister.

The Pledge of Allegiance was said.

Members present: James Wisniski, Robert Blackmore, Clerk Helen Mathieu, Treasurer LaVonne Beebe.

FINANCIAL REPORT: Motion by Blackmore, second by Wisniski to accept the January 2, 2013 minutes with the following corrections: Under Fire Report, third and fourth lines, remove : “He said”, change “bags” to “packs”, change “replaced” to “repaired”; remove “with correct openers and the battery packs were replaced because of incorrect placement in the back packs”. Add “air” before packs. Also in lines six and seven, remove “trouble” and add “maintenance”.on Page 3 first paragraph, remove “and the group will not have to do the last winter collection of the assessment. (Approximately \$40,000 left from previous assessments and \$32,000 to be collected in 2013 from the 2012 winter assessment)”. Motion carried.

FINANCIAL REPORT: Beebe reported the balance in the General Fund as of January 31, 2013 is \$311,881.60; balance in the Fire Fund as of January 31, 2013 is \$89,077.62.

BUDGET REPORT: Mathieu reported budget totals as of Jan.3, 2012. A hearing will be held prior to the April 2, 2013 meeting.

AMEND AGENDA: Add PLA after Parks & Recreation, Contractural Services and WW Energy, under Budget Work Session; Special Meeting, under New Business.

PUBLIC COMMENT: none.

COMMISSIONER KEN HILLIARD: Absent.

COMMISSIONER KARL WAITNER: Absent.

FIRE/RESCUE: Assistant Fire Chief Bret Mathieu reported applications have been received from Wayne Faber and Thomas Koon. **Motion** by Wisniski, second by Blackmore to approve appointments of Faber and Koon to the fire department. Motion carried.

ONEKAMA COMMUNITY PLANNING COMMISSION: Board members were reminded to review the proposed zoning ordinance proposal before April, when the commission resumes its meetings. Member Al Taylor asked the board if planners could

attend a “Small Community Planning” meeting in April. He was instructed to notify the board as to the number of commissioners who will attend.

COUNTY PLANNERS’ REQUEST: Consensus of the board to host one County Planning Commission meeting at the township hall, date to be announced.

BOARD OF REVIEW: Assessor Ginny Martz reported there were two Michigan Tax Tribunal hearings. One appeal was adjourned, a copy of the consent judgment for a stipulation on the other case was just received Feb. 4. Field inspections and photographing parcels in the village has taken place resulting in increases or decreases in both assessed and taxable values. A County Equalization representative has updated the assessor’s GIS information. Assessment roll was submitted electronically on Feb. 4. All the ratios ended within the ranges of 49.63 per cent to 49.95 per cent. The township is required to be within the 49.01 per cent to 50 percent range. March Board of Review organizational meeting is Tuesday, March 5 at 9 a.m. March Board of Review appeal dates are Monday, March 11 from 9 a.m. to noon and 1 to 4 p.m. and Wednesday, March 13 from 2 to 5 and 6 to 9 p.m.

ZONING BOARD OF APPEALS: Chairman Tom Gerhardt said the group met Jan. 21 for an organizational meeting and re-elected the same officers from 2012 for 2013. They are Gerhardt, chairman; Roland Clement, secretary. A variance hearing is scheduled for the ZBA on Monday, Feb. 11 at 3 p.m.

ZONING ADMINISTRATOR: **Motion** by Wisniski, second by Blackmore to approve sending Zoning Administrator Kris Philpot to the MSU Certificate Program for Michigan Zoning Administrators Feb 18 through Feb. 20 at St. Ignace, at a cost of \$800. Motion carried.

PARKS & RECREATION : Committee Secretary Gerhardt reported donations were received from Sally Wood (\$500) and Mr. and Mrs. Michael Houghton (\$30).; Mary Reed reported the tree sub-committee is working on Arbor Day planting selections, looking into creating an arboretum along North Point trails, asked about planting a tree or shrubs at Feldhak Park. Gerhardt further reported that the Explore the Shores group will meet Tuesday, Feb. 12 at 2 p.m. in the township hall to discuss what steps need to be taken to begin the Village Park project, what needs to be done to apply for funds again for the Langland Park project, park maintenance and park signage. Margaret Panches is the new secretary for the Explore the Shores group. Other items discussed by the Parks & Recreation committee included the Glen Park boundary and a possible fee system for non- resident use of the boat launch ramp in the village park. The next meeting is Thursday, Feb. 21 at 8 a.m. in the township hall.

Al Taylor asked the board to give consideration to creating a joint village and township parks budget and name a committee to decide where funds would be spent. This issue will be placed on the March township board meeting agenda.

PLA: Taylor presented an informational packet describing the Portage Lake Association, its goals and what it hopes to accomplish. He asked for help with the Petunia Parade—

filling the watering tank, automation of the watering valve and actual watering of the petunias. Blackmore offered to work as the township representative with Petunia co-chairmen Jon Phillips and Marilyn Acker to find a solution. The Fishing Weekend is Feb. 15, 16 and 17.

MTA: Wisniski reported there was no quorum for the January meeting; the next meeting and election of officers will be Wednesday, Feb. 27 at 7 p.m. at Arcadia. He reported on classes he attended at the annual MTA conference in Detroit Jan. 22-25. Also attending were Beebe and Deputy Treasurer Amber Flippen.

PORTAGE LAKE HARBOR COMMISSION: Meister reported the Harbor Commission is keeping the board informed regarding the dredging issue. He read a letter he sent to Sen. Levin and Sen. Stabenow urging their continued leadership to keep Great Lakes ports open to sustain jobs, businesses and revenues essential to this region. (**Note:** The complete letter is attached to the original document of these minutes).

INVASIVE SPECIES: Chairman Mary Reed reported due to the resignation of Jennifer Jones from Lakeshore Environment and the formation of her own company, the committee will send out an RFP for the lake management of Portage Lake. It will seek bids from four companies. She reported that 415 acres of Eurasian Water Milfoil has been treated over four years, new products were used in 2012 and treatments were monitored by divers in five regions of the lake; treatments did not have significant effect on the native biomass. Phragmites treatment was 83 acres in 2009. They are spot treated annually and it is estimated that there is less than 10 acres to treat each year.

WATERSHED COMMITTEE: Taylor reported the Wetlands Committee is working with the conservancy to try to protect all wetlands.

DEQ: Meister reported the DEQ notified the township that sand dumped on their beaches by two property owners has been removed and the owners are now in compliance.

ROADS: Mathieu reported that advance payments for Crescent Beach Road at \$18,259.90 and Erdman Road at \$24,376.80, are being mailed out. The next road commission meeting is Friday, Feb. 15 at noon.

SMITH/TWP.: Move to end of agenda.

DIRKSEN/BROWN: Received more paperwork.

SPECIAL MEETING: The board will have a Special Meeting at 9:30 a.m. on Wednesday, Feb. 6. regarding a building addition.

EXPLORE THE SHORES: The leadership team will meet Tuesday, Feb. 12 at 2 p.m.

BROWN TWP.: Mathieu reported that Brown Township will have a public hearing Wednesday, Feb. 13 at 7 p.m. regarding a proposed Master Plan.

LOCAL REVENUE SHARING: Deadline to submit an application for a grant is March 1, 2013.

TRASH DAY: Trash Day is Saturday, June 22 from 9 a.m. to noon.

HAZARDOUS WASTE: Motion by Wisniski, second by Mathieu to pay \$425 to participate in the Household Hazardous Waste/Clean Sweep Collection Day Saturday, Aug. 27 from 9 a.m. to 2 p.m., location and list of disposables to be announced. Motion carried.

BUDGET WORK SESSION: The board will have a Special Meeting for a Budget Work Session on Monday, Feb. 25 at 10 a.m.

SMITH/TWP: Motion by Wisniski, second by Blackmore to go into closed session regarding Smith/Twp., using CL15.261 in accordance with “Open Meetings Act” Reason (c/d) at 11:37 a.m.

Motion by Wisniski, second by Blackmore to reconvene regular meeting at 11:49 a.m.

Motion by Wisniski, second by Blackmore to give Meister the authority to sign a settlement agreement if and when one is presented from Case # 12-14738-CE, Smith vs. Township et al. Motion carried.

PUBLIC COMMENT: Comments received from Gerhardt. Reed also commented, announcing that the League of Women Voters will have a meeting on Fracking on Thursday, Feb. 14, 5 to 7 p.m. at West Shore Medical Center East Wing Room A. Interested persons should contact Nancy Behring.

BILLS: Motion by Wisniski, second by Blackmore to pay all regular and incoming bills. Motion carried.

CORRESPONDENCE

---MI Twp. Par Plan letter regarding generator: (**Note:** A copy of this letter is attached to the original document of these minutes).

---State of Michigan

---Olson, Bzdok & Howard

---Rudy Milasich FOIA

ADJOURN: 12:07 P.M.

David Meister, Supervisor

Helen Mathieu, Clerk

LaVonne Beebe, Treasurer

Robert Blackmore, Trustee

James Wisniski, Trustee

