

VILLAGE OF ONEKAMA PLANNING COMMISSION  
MEETING MINUTES – MAY 21, 2014

The meeting was called to order at 12:00 noon by the Chair, Bonnie Miller.  
Members present: Bonnie Miller, Sandy Beauvais, Zoning Administrator, Bob Hall and Alice Hendricks, Also present was Rudi Milasich.

A motion by Miller, second by Beauvais to approve the minutes of May 14, 2014 was carried.

Rudi Milasich provided copies of the Official Zoning Map which now shows an outline of Portage Lake Overlay (PLO) in addition to the Business/Residential and Residential outline districts. Note: The PLO concerns only the land directly adjacent to the lake. This map uses colors to make each district easier to define as follows: Green - Residential, Brown Residential/Commercial and Blue Portage Lake Overlay. Copies can be made and included in the ordinance but they will need to be reduced and printed in color.

7002 page 31	Changed parcels to platted which is consistent with how it is stated in the ordinance. OK	
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By Laws Review

Page 3	Chair's duties listed. Suggest putting this information on a document for the public hearing	
Page 5	C Recess Note "suspend" statement regarding a meeting that has been in session for two hours.	
Page 6 item 5. I. 2.	Time limit	
Page 7 item 5. K.	Order of business - Agenda needed for public hearing. Rudi and Alice will take care of this.	
Page 7 item 5.K. (B) (1)	The Chair will "declare" at the meeting the purpose of the meeting as it is stated in the Public Notices which, in addition to being published in the newspaper, they will be posted in public places such as the Post Office and on the Village Hall door and in the village hall. Copies of the proposed amended Ordinance have been made available to the public by placing copies in the Onekama Branch of the Library and the Village Hall.	
Page 11 item A 2	A Resolution is needed after the hearing to be presented to the council to present the <b>findings of the Planning Commission at a meeting to be held June 4 an 12 noon</b>	

Public Hearing Discussion

Need a statement by the Chair to clarify the purpose of the hearing. Notice was advertised 5/9/14. Copies made available. All legal requirements adhered to.

We need to let the public know that this proposed ordinance contains information provided in the existing Community Master Plan as well as the Watershed Plan and Community Parks and Recreation Plan.

Ask those at the hearing for Public Comment (5 minutes?) and an opportunity to speak a second time after all who want to speak have had an opportunity to do so.. The process was discussed regarding time limits for each speaker. An opportunity is available for a group to select a speaker to represent them at the hearing.

Agenda will be prepared with the rules governing the meeting on the back.

Bob Hall – Information for committee regarding the Open Meetings Act

- We need to post when and where the Planning Commission meetings will be held for the balance of this year 2014 and this must be done annually for the entire year. Alice will take care of this and give the information to the Village Clerk.
- Special meetings require an 18 hour notice posted. If this is not adhered to there's the possibility of a suit and fine.

Committee needs to review current By Laws and Michigan Planning Zoning as well as the Planning and Enabling Act.

Bob has CDs for training that would be helpful. The plan is to make training with them a part of our future meetings.

Hendricks said that a Village Capital Improvement Plan is needed and it would also be used for the revised Community Master Plan.

There was a discussion regarding when the commission will meet in the future (how many times a year and the time). **It was decided to meet the 1<sup>st</sup> Wednesday of the month at 1 PM.**

We are still in need of members for the commission.

**NEXT MEETING May 28 and NOON and the HEARING AT May 28 at 7 PM.**

Meeting adjourned at 2:15 PM.

Respectfully submitted,

Alice E. Hendricks