

Portage Lake Association Board Meeting: MINUTES November 4th, 2010

Our Mission: *We have a common goal of improving the quality of life in the Onekama area.*

Board Member:

Margaret Punches, President
 Lee LaFleur – Vice President
 Barb Wolverton – Treasurer
 Mary Reed – Secretary
 George Punches – Past President

Board of Directors/1yr

Frank English
 Mary Fairgrieve
 Paul Mueller

Board of Directors 2/yr

Jim Simons
 Vicki Strevey

MINUTES

Order of Business	Person Responsible	Report, or <i>To do Plan</i>	Action steps
Call to order	Margaret Punches, President	All board members and officers were present except Vicki Strevey. Also present: Roger Cody, Al Taylor, Jewelee Franklin, Dan Behring, Mary Lynn Burchard, Mike Rowlson, Parker, Jeff and Cindy Sternberger, Judy Blackmore, Tammy Messner, Bill Fairgrieve, Linda English Jane Mueller, Chuck Reed	Margaret called the meeting to order at 7PM..
Secretary's report	Mary Reed	Minutes were distributed by email. Corrections were noted. George Punches moved minutes be accepted as corrected, Jim Simons seconded. Minutes approved. Newly elected board members email addresses will be added to the list. Bill Fairgrieve, Mary Lynn Burchard, and Al Taylor	Minutes as corrected to be posted on Onekama.info website.
Treasurer's Report	Barb Wolverton	Treasurer's report for September and October 2010 was distributed. Frank moved George seconded that the report be accepted. Barb read a letter that was received notifying the PLA that they have been nominated for the Manistee Community Action Award for their commitment to the community. The award winner will be announced at the November 18th Manistee Chamber of Commerce annual banquet. George Punches moved report be accepted. Jim Simons seconded.	Report accepted and attached to minutes. Dues notice will be sent out January 1st 2011.
Website	Roger Cody and committee of Dan Behring, Margaret Punches, Chuck Reed, Paul Mueller and George Punches	The committee is now working on the design with MS Creative Services. The township did approve the \$750/year cost for the website. They are still working with the village to determine what their costs should be. We expect to have the new website on line by January 1st.	Committee will continue to work with MS Creative Services.
President's Report	Margaret Punches	see website	
Newsletter	Mary Fairgrieve	Mary Fairgrieve noted that the November Newsletter has been distributed. The Arcadia mailing list from the school's list added an additional 450 copies. We are just slightly over budget. The next newsletter will be distributed in February..	
End of Summer Dinner/Dance	Jeanne Fitzgerald, Faye Backie	The date is September 16th, 2011 at the Portage Point Inn. Al Taylor noted that a back-up site could be the Manistee National Golf Course. Their tent can hold 250 people and it is available with a dance floor..	
Fund Raiser	Al Taylor	June 18th is the date for the 2011 Fundraiser. The committee met on October 26th and the next meeting is November 23rd 2010. Committee will meet once/month now, and more frequently as the we get closer to the event..	
Banners/ and Christmas decorations	Chuck Reed	Some Christmas lights are on. It would be cost prohibited to have Consumers Power work on each of these poles. Chuck is continuing to work on a solution for the lights that are not part of the system. Chuck will work with Frank English about getting these unplugged. There was discussion on the	

		colored lights on some of the Christmas trees. Chuck's committee will work on solutions and changes for next year.	
Winter Fest	Barb Wolverton	No progress. Barb is still waiting for call-backs from her requests. Difficult to get the committee together.	
Celebration of Lights	Jewelle Franklin. Judy Blackmore	Jewelle reported that we have 25 crafters and 4 churches. Everything is set but we may need to borrow extra tables from Trinity Lutheran Church.. Jeff and Cindy Sternberger reported that the Chili contest flyers are being distributed. Al Taylor will get them a list of additional people from Manistee who may wish to enter. PLA will have Portage Lake Pictures to sell. Judy reported that the Farr Center is all set. Frank English will get the lights on the tree and set up the canopy, He will set up his Christmas Village in the Farr Center. The choir from the Church of the Brethren will sing. Flyers have been distributed and signs will be posted the week of the event.	
Petunia Parade	Tammy Messner	1. Budget - The committee ask for an extra \$850 and it was not needed. Spent around \$3,000 so project was within the budget. 2. Will have a booth at the Fall Festival and try to get more volunteers. More watering volunteers are needed. 3. MDOT will be removing 7 driveway approaches in the village. This will be done in July 2011 and we will need to budget for 150' of additional petunias next fall. It will be about 300 more for flowers and \$25 more for fertilizer.. 4. Tammy has been getting requests from other communities for information on our petunias and "how we do it:	
Fall Fun Festival	Parker Sternberger	Parker thanked the board for allowing him to be in charge of the Fall Fest. He reported that there was a record turn out. Weather was great. Face painting was such a success the painter stayed an extra hours. Frank English moved, Paul Mueller seconded that we pay her an extra \$25 and send her a thank you letter. Parker will send the letter and \$25. Financial report was submitted. The total expense (with the purchase of the new signs) was 1163.76 and without the signs 796.80. (Report attached) This was within the budgeted amount for this event. We purchased #25 signs and only retrieved #16.. Signs cost \$14 each so cost of this loss of 9 signs is \$126. Parker is still trying to locate the missing signs. It was suggested that next year we tie the scarecrows and the Fall Festival together. Parker is making a book of this project for his eagle scout badge.	Parker will notify the board of the date of his Eagle Scout ceremony. Parker will take down the cornstalks this week.
Scarecrows	Marilyn Acker	The board discussed the vandalism that occurred this year. Marilyn and Margaret have discussed this with the Sheriff's office. Al Taylor suggested we make a book of the scarecrow pictures and present it to Marilyn Acker. George Punches moved, Frank English seconded that we spend up to \$100 for this book. Motion carried.	Margaret will continue to investigate offering a reward
Concerts in the Park	George Punches	They are working to get some new groups for the concerts. Nancy May and Al Taylor have been working with George and they hope to have all concerts set by January./February. There will be 8 concerts and the first concert will be July 4th.	Board is to contact George with any suggestions for new groups for the concerts.
Nominating Committee	George Punches, Roger Cody, Paul Mueller, Chuck Reed	New officers have been elected. They will take office in January.	
Fireworks	Paul Mueller	We may be working with the Lions Club to have more fundraisers for the fireworks.	
New Business:		The Manistee Chamber of Commerce will be presenting an award for the 2010 Manistee Action Award for Community Service at their annual meeting on Thursday November 18th. The PLA has been nominated for this award and George and Margaret Punches will attend. Other board members are	

		<p>encouraged to attend also.</p> <p>Margaret read a request from Homeward Bound Animal Shelter for a donation of \$250. Board decided not to contribute this year.</p> <p>Barb Wolverton asked the board if we would like to be listed in the Shoreline Visitors Guide, Manistee County Visitors Guide and others. Discussion followed on the costs and the number of people these guides reach. This will be tabled until Barb can get more information.</p>	
Old Business:	Onekama Shirts	<p>Dan Behring presented his ideas for having tee shirts made with Gateway to M22 on the back and the Onekama sign on the front. Mary Reed had these on display at the Fall Festival and there was a lot of interest from people who would like to buy them. Dan suggested we set it up so people would buy the digitalized transfers from the PLA. They would then take them and have the shirt/sweatshirt made in their size. He also suggested we register the trademark. Cost would be \$4 for the front and \$10 for the back and we would order 25 of each for a cost of \$350. Discussion followed. Frank English moved we do this, Mary Reed seconded. Role call vote was taken. Motions did not carry.</p> <p>Al Taylor reported on the volunteer program for the school. It would involve K through 3rd Grade and volunteers would be at the school for about 1 hour per week. Background check would be done on the volunteers and there would be a training class.</p> <p>PLA retreat will be held at the Portage Lake Bible Camp on December 13th from 8-12. Dan Behring will facilitate.</p> <p>Dan Behring reported that the school is working on a safe route to school program.</p>	
Adjournment		at 8:30 PM.	
Minutes submitted	Mary Reed		