

Portage Lake Association Board Meeting: MINUTES October 5th, 2011

Our Mission: *We have a common goal of improving the quality of life in the Onekama area.*

Board Member:

Margaret Punches - President
 Al Taylor - Vice President
 Barb Wolverton/Bill Fairgrieve
 Treasurer
 Mary Reed – Secretary
 George Punches – Past President

Board of Directors/1yr

Frank English/Paul Mueller
 Sheila Heiser
 Mary Lynn Burchard

Board of Directors 2/yr

Jim Simons
 Roger Cody

MINUTES

Order of Business	Person Responsible	Report, or To do Plan	Action steps
Call to order	Margaret Punches, President	Present: Margaret Punches and George Punches, Tammy Messner, Jewelle Franklin, Jeff Sternberg, Paul and Jane Mueller, Roger Cody, Mary Lynn Burchard, Sheila Heiser, Mary Reed	Margaret called the meeting to order at 7PM..
Secretary's report	Mary Reed	Minutes were distributed by email. George Punches moved the minutes be accepted. Paul Mueller seconded. Minutes approved..	Minutes will be posted onekama.info website by Margaret Punches.
Treasurer's Report	Barb Wolverton/ Bill Fairgrieve	Bill Fairgrieve were not present and the Treasurer's report was distributed by email. Discussion followed. Paul reported that there was no problem with the Lions about paying their share of the fireworks. Check will be coming as soon as they are billed. George Punches moved the report be accepted, Roger Cody seconded. Report accepted.	Treasurer's report on file with minutes.
Fall Fun Festival	Jeff Sternberger	Everything is in place for the festival. There are 24 vendors. Final details of the pumpkin contest are being finalized. Jeff ask for volunteers to help set up at the Park on Friday. The scarecrows are beginning to appear and look great. Marilyn Acker has done a great job again this year.	
Celebration of Lights	Jewelle Franklin	We do not have as many vendors as last year. Everything is in place for the craft sale and chili cook off at the school. Judy Blackmore is in charge of the Farr Center. Jewelle will contact Okeefe's Reef to see if they want to set up a booth.	
Website	Roger Cody & Margaret Punches	Still working to get a link to O'Keefe's Reef. When we have the link, the information about ordering will be on the PLA page. There will be a PLA merchandise tab for postcards, photos, books, clothing. 10% of Okeefe's sales goes to the PLA. Roger reviewed web site statistic, 73% of the hits were for the Township. 995 hits for Sept 4 - Oct 4th.	
Membership	Barb Wolverton	No report	
Newsletter	Board discussion/ Mary Fairgrieve absent	October 15th is the deadline. 200 have signed up for email copies and they will need to be taken off the mailing list. We will have about 1500 if we discontinue sending to the Portage Lake Resort Association winter addresses.	The board expressed their sympathies to Mary Fairgrieve on the death of her father.
Onekama Days Float	Margaret Punches	The PLA Float is being stored at Mike Soulliere's storage barn. It is 9.5 ft tall, 6.5 ft wide and 12 ft long.	
Fund Raiser	Al Taylor	No report	
Banners	Chuck Reed per Mary Reed	The banners will come down after the Fall Festival and the Christmas lights will be put up on the weekend of November 5th.	
Petunia Parade	Tammy Messner	The roll up was a success. There were many volunteers so it went quickly. Manure will be spread in the spring. There will be a booth at the festival to try and get more volunteers. Bids are out for the petunias for next year. Tammy ask that we think about the watering equipment and improvements	

		that might be made for next year.	
Winter Fest	Barb Wolverton, Doug Callaway	Barb has asked to be replaced on this committee.. She is too busy with her business. The date for the event is January 14th 2012. Poster have been distributed.	
Concerts in the Park	George Punches/Al Taylor	The committee will meet to discuss next year's program. They will probably have 3 to 4 new programs. Steve Szilvage is now on the committee and Nancy May is no longer the publicity person. They are looking for new people to be on the committee.	
School mentoring	Al Taylor	A meeting of the volunteers will be held at the school on October 24th. An opportunity to meet the teachers will be held at the School Open house on November 7th.	
Onekama Scholarship	Leann Burger, Al Taylor	Committee has not met yet this fall.	
Nominating Committee	George Punches, Roger Cody, Sheilah Heiser	There is still no Vice President so this will be a write-in on the ballot.	
New Business:	Margaret Punches		
Old Business:		<ol style="list-style-type: none"> 1. The \$1000 budgeted for bike racks will be carried over to the 2012 budget. 2. PLA and Portage lake shirts & hats. Currently you have to call O'Keefe's and order. You can pick up items or have them shipped for a charge. 3. George Punches suggested we order PLA decals. If we order 500, they would be .75 each. We would give one to all 230 members and one to each new member. George moved, that we order these. Roger Cody seconded. Motion passed. 	
Adjournment		8:45 PM.	
Minutes submitted	Mary Reed	Secretary	