

**ONEKAMA TOWNSHIP
BOARD REGULAR MEETING
WEDNESDAY, OCTOBER 13, 2021
4:00 P M**

Meeting called to order by Supervisor David Meister at 4:00 p.m.

Pledge of Allegiance

Attendance: Bob Blackmore, Allen Taylor, Ed Bradford, Shelli Johnson, and Meister.

MINUTES: **Motion** by Blackmore, Second by Taylor to Approve the minutes of the September 8, 2021 Regular Board Meeting. M/C

The meeting for today is being Live Streamed on Facebook Live.

CLERK'S REPORT received by Johnson. Revenue & Expense report and the Trial Balance report was distributed. **Motion** by Bradford, Second by Johnson to amend the budget adding \$3,000 to the Attorney Fees line item for the Zoning Board of Appeals Account Code 101-410-000-803-000. M/C

TREASURER'S REPORT received from Bradford. Cash Fund balances, Revenue and Fund Balances received and reviewed. Bradford submitted the chart of accounts revisions to the software vendor so that the Township can comply with the State mandated chart of accounts. This will be a significant effort as the current chart is very old and needs a significant amount of clean-up. Bradford has put a lot of time and effort has been put into this project thus far.

AMEND AGENDA: Add Eleven Mile Rd/M22 Light to New Business
Add IT Support to Unfinished Business
Remove Fee Schedule Revision from New Business
Move Zoning/PC up and put after Recycle
Add Invasives Species

PUBLIC COMMENT: None

COUNTY COMMISSIONERS: Commissioner Pauline Jaquish stated that last month she mentioned that each entity should be receiving a letter from Mobile Medical Response (MMR). Did Onekama receive their letter yet? Johnson replied that Onekama did not.

Commissioner Jeff Dontz reported that MMR has Priority Dispatching in the works. The County Board of Canvassers were appointed for the November Election. The Budget was adopted for the fiscal year for \$12,322,881. The Sheriff's Department is hiring 3 Corrections Officers. Eric Sullivan, Military and Veteran Affairs, is now Full-Time. Funding is now available for a Grant Writer. The November Election has a Millage for the Medical Care Facility on the ballot. Renovations are in dire need for the facility. The

bed count is currently at ½ capacity due to COVID and staffing plus the repair issues. Year 1 of the millage is “seed money” to the Bond. Year 2 should be Medicare/Medicaid funds to reimburse at the funding rate. A portion of the Renovation (Addition) will be Memory Care. Meister asked if the Fairgrounds was in the works to be sold to the tribe? Dontz replied, No. Johnson asked Dontz about the Fair Board’s annual budget. She stated previous it was thought to be around \$18,000 or \$10,000. Currently they are given \$4,000 per year to run a Fair. Dontz stated that years ago it was at \$10,000, he believed. There was some misuse of the funds so they are being punished and given \$4,000 per year now. Dontz stated that 4H is going by the wayside. Johnson commented that the Fair Board is being blamed for running a failing event when they are only given \$4,000 for punishment.

NEW BUSINESS:

Burley’s Bill: Nancy Johnson, from 3972 Portage Point Dr gave a presentation and packet to the Township Board on the problem of people speeding on Portage Point Drive. She is requesting the Township to Petition the MCRC (Manistee County Road Commission) to reduce the speed to 25 MPH, which it is currently at 35 MPH. Johnson volunteered to communicate directly with MCRC on this issue and get back with Nancy Johnson and to the Township Board.

Zoning/Planning: Report given by Chairperson Jim Trout. There is a Public Hearing on October 21, 2021 on Article 96: Board of Appeals 9604 Amendment. Attorney Grier has given some clarification on this. There is a Special Meeting of the Planning Commission on November 4, 2021 with hopes to present 8402 to the Township Board at the November meeting. There is an updated Escrow recommendation from Attorney Grier as well. Discussion on Conservation Easements. The Master Plan subcommittee would like Tamara Buswinka to join the Beckett & Raeder team with an updated proposal from B & R. **Motion** by Blackmore, Second by Johnson to accept the Revised Proposal by Beckett & Raeder, adding Tamara Buswinka, not to exceed \$20,500. Roll Call Vote: Yeas: Taylor, Blackmore, Bradford, Johnson, Meister. Nays: None M/C

ZBA: Report by Chairperson Jim Trout. There is a Public Hearing on October 26, 2021 with the Kanes as their property backs up to a Ravine.

Sunset Point/Funk Letter: Letter received from the Funks requesting to waive the fee for the application for LUP renewal. Recommendation received from Zoning, and discussion among Board members. No up-keep has been done to the property. **Motion** by Johnson, Second by Blackmore to deny the request to waive any fees. M/C

11 Mile/M22 Street Light: **Motion** by Johnson, Second by Blackmore to request a street light from Consumers at 11 Mile Rd and M22, per the request of the residents. M/C

UNFINISHED BUSINESS:

Township Properties: Township Properties work continues and values will be assigned by the Assessor. This project has slowed down temporarily until we can get thru the website redesign and chart of accounts project.

Website: The project has started and is on track. The vendor is working thru primary design iterations.

Village Sewer Addition: Motion by Bradford, Second by Blackmore to approve the Sewer Addition Agreement Extension for 7510 First Street, Parcel 11-280-006-00. M/C

Consumer's Energy: Motion by Blackmore, Second by Johnson to adopt Resolution 2021-17 for Consumer's Energy to install a street light at Camp Delight Rd and Crescent Beach Rd. M/C

Consumer's Energy: Motion by Blackmore, Second by Taylor adopt Resolution 2021-18 for Consumer's Energy to install a street light at M22 and Ellen Street. M/C

Fee Schedule (Escrow Discussion): Motion by Johnson, Second by Bradford to Amend the Fee Schedule per suggestions from Planning Commission: \$750 on Special Use Permit; Insert: Detached Accessory Building of 600 sq ft or less in floor area \$125; and \$750 + all costs incurred Special Use Permit including 1 public hearing and preparation. M/C **Motion** by Bradford, Second by Blackmore stating the Township Board may require applicants to deposit money into an escrow account to offset fees. M/C

Phone Availability for Board and Committee Meetings: Taylor suggests a new phone system. Recording Live onto Facebook is a trial and let's see how it goes. Bradford prefers to record meetings vs using the phone. A work session is needed on this topic.

IT Support Updates: Updates on bids from Bradford. Discussion from Board Members. Discussion is needed with current IT contractor and a separate work session.

REPORTS:

RECYCLE: Update from Sarah Archer on the Bear Lake site. The County doesn't want to purchase the property. Archer sent an email to Bear Lake regarding the site. **Motion** by Bradford, Second by Blackmore to have Meister negotiate a "Not to Exceed" \$8,000 purchase of the property at 6443 8 Mile Rd. M/C

FIRE: Report received from Assistant Fire Chief Rob Johnson. 1 EMS Mtg, 1 Maintenance Mtg, 2 Fire Mtg, 1 Fire Training, 28 EMS Runs, 19 Fire Runs, 3 Fire/EMS, 2 Fire/EMS M.A BLFD, 1 Fire/EMS M.A. Brown Twp. The Fire Dept has an application that was turned in by Colin VanVoorst and was approved by the Fire Board on 9/27/21 to add to the department. The new brush truck was received and is in service, personnel trained and in operation. Thank you to all the Township Board for the purchase of this and to all of the tax payers for the purchase as well!!! **Motion** by Blackmore, Second by

Taylor to add Colin VanVoorst to the Fire Department staff. M/C **Motion** by S Johnson, Second by Blackmore to have Josh Berryhill do plumbing work as needed in the Fire Hall as requested. M/C Consensus of the Township Board to have the By-Laws changed so personnel get paid to attend sporting events as requested by the school.

ROADS: Report given by Blackmore. Bids received from Spicer Group on Road End Surveys. **Motion** by Bradford, Second by Johnson to approve the bid from Spicer for 9 surveys (minus Midway) and ask for GPS Coordinates as well. M/C

INVASIVE SPECIES: Update given by Jim Simons. He and Ted Lawrence are the only members of the group. The Watershed no longer wants to be conjoined with the Invasive Species. This may be a good “refresh” to updating By-Laws and starting with new members. Anyone interested in learning about the invasive species, please join!

ASSESSOR: Report received from Ginny Martz. The Michigan Department of Treasury requested an export of our database for the current PRE’s and sales data. That was complete on 9/27/21. Tax Management is doing the audit of the Principal Residence Exemptions. Field work will be starting to check on new and ongoing construction, transferred properties, along with other properties.

PARKS & REC: Report given by Chairperson Rich Lapinski. We attended a meeting with EGLE at Langland Park with 4 people. The North Boardwalk needs rails around the existing pad. Drainage can be fixed in the parking lot with a permit. Repairs can be made to the South Boardwalk and mobi-mats and digging around the structure but not removing the original structure. Networks Northwest met in Arcadia with local units and it was brought to their attention of a verbiage dispute regarding the parks. They will change the verbiage and resubmit the language online. The Kayak Launch showed up and work is progressing ahead!!!

PLA: Fall Festival was fairly well attended. \$207 went to the food bank and \$102 went to the Giving Tree. Christmas in Onekama is November 20, at Onekama School. The Celebration of Lights is that evening.

CUT 150: The Gala Event went well with approximately 130 people attending.

Al and Ann Taylor had purchased a Handmade Rug, made by local crafter Alaina Trout. The Taylors have donated this beautiful piece to the Onekama Township Hall for display. Thank you to Al and Ann Taylor for the donation. Thank you to Alaina Trout for making the beautiful art piece.

CORRESPONDENCE: **Motion** by Blackmore, Second by Johnson to have Larsen’s Landscaping perform the Fall Clean Up of Shrubs, Leaves, and Flowers. M/C

PUBLIC COMMENT: None

BILLS TO BE PAID: **Motion** by Blackmore, Second by Taylor to pay all regular and incoming bills for September. M/C.

Meeting adjourned 8:15 p.m.

Shelli Johnson, Clerk