

VILLAGE OF ONEKAMA PLANNING COMMISSION
MEETING MINUTES – JUNE 20, 2014

The meeting was called to order at 7:00 p.m. by the Chair, Bonnie Miller.

Members present: Bonnie Miller, Sandy Beauvais, ~~Cecelia Heubner~~ Ceceilia Huebner, and Alice Hendricks, also present, Rudi Milasich.

A motion was made by Beauvais, second by Miller to approve the minutes of June 4, 2014 as corrected to replace DNR with Corp of Engineers and to correct the spelling of Rudi Milasich's name. Motion carried

Public Comment: None.

Old Business: Review changes to ordinance pursuant to the Public Hearing.

Riparian Setback B	Setback to be ten feet from a stream or creek. OK	
1017 C added	To apply the 10 feet riparian setback to all streams and creeks in the village within or adjacent to the property lines of the parcel, see Sec. 7005 A 2. OK	
1019 A C and D Fences	Redrafted as agreed at the last meeting to make it clearer that every parcel in the village, not just parcels adjacent to Portage Lake is restricted to having only open type fencing on parcel side(s) adjacent to a road. OK	
1019 G	Plastic sheeting deleted OK (?)	
ZA Bob Hall's comments re: Fencing	... "fence will be a permitted ancillary "use" permitted in conjunction with any permitted or special use in the zoning districts.)--and, fences (in my experience0 are administratively taxing (no pun intended). Many people equate "no fee" to meaning no permit required and they will fail to initiate contact with this office. The people need to be informed and properly advised as to what the expectations are. At the very least, a minimal fee and permitting should be involved. This will allow an opportunity for direct contact with the applicant to insure compliance." Looks good to the committee.	
4002 F, 5002 M and 7003 A.5	Fences added as an exception to the prohibition of structures in the Riparian Setback. OK	
7005 A.4.a	Added fences as an exception to the prohibition of structures in the Riparian Setback. OK	
8402.B.6	Added as a requirement for issuance of a land use permit that the landowner has signed a statement that the Riparian Buffer Strip either exists or will be established. OK	
8406.F	Added language that a permit would be required where additions of a sidewalk or driveway would violate the Riparian Setback regulations of 1017.C.1 or would violate the Buffer Strip regulations of Section 7005.B.3. OK	
8605.I	Same as 8402.B.6 except for special use permit. OK	
9802	New Change Added 15 day newspaper notice requirement prior to Village Council meeting re: Zoning Ordinance amendments. OK.	

Cecelia Heubner, new member of the Planning Commission, reviewed the proposed ordinance and brought forward some general questions as well as some suggestions regarding punctuation and spacing that needed attention.

Approval of Public Hearing Summary of Comments

A motion by Miller second by Beauvais to approve the Public Hearing Summary of Comments as revised, and submitted by Mary Kuipers. The motion carried.

Proposed Resolution to the Village Board of Trustees

A motion by Beauvais, second by ~~Heubner~~ Huebner, to send the resolution stated below to the Onekama Village Board of Trustees for their review and approval.

Resolution

The Village Planning Commission hereby resolved that the Proposed Amended and Completely Restated Onekama Village Zoning Ordinance is recommended for adoption by the Village Council and hereby forwards said Ordinance to the Village council for its approval.

Roll Call Vote:

Yes: Beauvais, Miller, ~~Heubner~~ Huebner.

No: none.

Abstain: Hendricks.

Absent: Steffans.

Motion Carried

New Business

Rudi will reprint the proposed ordinance by Section and submit it to the members of the Village Board and Planning commission.

It was recommended that the ordinance be spread on the Village Web Page. Agreed.

Public Hearing Minutes will be attached to the Village Planning Commission Minutes of June 20, 2014.

Received from the Township an **ORV Ordinance and recommended the commission consider it at our next meeting.**

The Township Planning Commission wants copies of our Ordinance when complete. The committee will honor that request. Question: Has the Village Planning Commission received a copy of the revised 2013-2014 Township Zoning Ordinance and have we asked for copies?

Need an invoice to pay Mary Kuipers for her services of recording comments at the Public Hearing. Alice will prepare the bill.

Need to set regular schedule for meetings. **Next Meeting: July 8 at 2:00 p.m.**