

ONEKAMA TOWNSHIP PARKS AND RECREATION COMMITTEE

MEETING THURSDAY January 16, 2020

The meeting was called to order at 8:03 a.m. by Chairman Richard Lapinski.

The Pledge of Allegiance was said.

MEMBERS PRESENT: Robert Blackmore, Leann Burger, Michelle Ervin, Kevin Hughes, Richard Lapinski, Gary Madden, Paul Mueller, Mary Reed, Al Taylor.

MEMBERS ABSENT: none

MINUTES: Al Taylor made a motion to approve amended December minutes, Leann Burger second. Amended minutes approved. Michelle Ervin to forward approved meeting minutes to Shelli Johnson for posting on the Onekama Township Website.

PUBLIC COMMENT: None.

ITEMS TO ADD TO AGENDA: Ranger Douglas Barry, Supervisor, DNR joined us. Ranger Doug introduced himself and shared his background. He is responsible for DNR managed properties in Manistee and Benzie Counties. He will coordinate with Al Taylor on the installation of the ADA Kayak Launch at the DNR Boat Launch. He is also available to advise on other matters pertinent to State Parks, local park operations and input to the county wide trails program.

NORTH POINT PARK UPDATE: Paul Mueller - Park continues to be used during the winter months by walkers, dog walkers, cross country skiers and "Fat Tire" bicyclists. Paul and Michelle working on Management Plan, first draft will be sent to the Leann in the next few days.

LANGLAND PARK UPDATE: Rich Lapinski - Vault toilet has been pumped and locked for the winter. Will check with PPSRC to see if DNR maintenance agreement is active, or if there is a permit renewal required. Ranger Doug will share the engineering study of the cliff erosion from Orchard Beach which may help clarify the dune issues at Langland. Committee will review and address the beach clean-up challenges in April 2020.

GLEN PARK UPDATE: Rich Lapinski - Klaus Heinert, P.L.A. of Gosling Czubak Engineering Sciences, Inc. joined the meeting. He presented the most current site drawings, list of improvements, Project Opinion of Probable Costs, and how this would apply to the Recreation Passport 2020 Grant application. Committee members to discuss and decisions must be made before March Township Board meeting. Trust Fund Grant and Land & Water Conservation Fund were also discussed. A new schematic of the criteria and points awarded for DNR Grants is available; they will be forwarded to the committee for informational purposes. Klaus explained the process of applying for grants through completion of project and how it allows for some updates throughout the process, but also how there are deadlines which must be met. Question arose of how we can track the number of visitors to our parks; this is helpful to grant writing. Klaus will run a preliminary score based on our current plan, will look at increasing accessibility, and needs information on the property mineral rights. Klaus to work with Shelli Johnson, Twp Clerk, to obtain a copy of the land deed and title to insure the

property has no liens against it. Will also provide Twp access to the DNR Grant website. This access will require Twp inputs and approvals.

EAGLES VIEW WETLANDS UPDATE: Richard Lapinski - Klaus Heinert, P.L.A. of Gosling Czubak Engineering Sciences, Inc. reviewed the results of their soil investigation, possible UA trail and deck routing and distance from M-22 out to Portage Lake. The soil substrate was firmer than anticipated. Discussions about the 4 season concerns of the stability of the decking that will approach Portage Lake and the amount of visitor parking that will be required. Klaus will complete their investigations and updated cost estimate to finish the Phase 1 Study.

KAYAK LAUNCH: Al Taylor - The UA Kayak “EzDock” purchase is underway with the Michigan State requirement of 3 bidders. Plan to install the kayak launch prior to the Summer of 2020. Al will coordinate with DNR Ranger Barry Douglas as the DNR will regrade the parking area and approach to the boat launch dock. Ranger Barry shared that they will have labor and materials available for the maintenance of the driveway this spring/summer. Al asked whether the DNR Launch could be considered a future park for planning purposes.

SCHOOL UPDATE: Gary Madden - School Board recommended and motion approved to use the Onekama Consolidated Schools forest properties to develop science classes. Interim school superintendent will be retained for one more year to allow additional time for a new permanent replacement to be hired.

ROAD ENDS UPDATE: Bob Blackmore - The Public Access galvanized posts are complete and will be stored at the supplier for spring 2020 delivery.

FIVE YEAR PLAN: Leann Burger - Waiting for the Committee members to turn in their individual parks Management Plans.

PLA: Al Taylor - This year Onekama Days will be August 7th through 10th. PLA and the Lions are planning to reverse the parade route to now start at the Fair Grounds and end in the Village Park.

PARKS BROCHURE: Michelle Ervin - Klaus Heinert, P.L.A. of Gosling Czubak discussed their ability to produce the digital map files. Discussed the types of maps and where maps could be placed in each park. Klaus will provide an estimate for the project.

PORTAGE LAKE CHANNEL ANNIVERSARY CELEBRATION - Michelle Ervin - Meeting Report being distributed to those who attended the kick-off meeting with the next meeting to be in February. Steering Committee, Advisory Committee, and other groups are forming for anyone interested in participating. Michelle asked if the Parks and Rec Committee would lead this celebration. Rich Lapinski, Chairman, stated that the committee has an inclusive list of Twp Board projects which are the committee’s priorities.

WATERSHED UPDATE: Mary Reed - Public Meeting will be scheduled for the review of the Portage Lake Report. The Watershed conducts monthly meeting the last Tuesday of each month and is actively seeking new members.

MANISTEE COUNTY-WIDE PARKS & REC COMMISSION: Mary Reed - Working on bylaws for Friends of Trails, the Strategic Plan. There will be a meeting in February. The first project will be within the City of Manistee.

PARKS & REC BUDGET REVIEW: Richard Lapinski - A proposed 2020-2021 fiscal year budget will be developed and presented at the February 20, 2020 Committee meeting for review and approval. This budget will then be submitted to the Twp Board at their February 26, 2020 Budget Meeting.

VILLAGE: No report. New representative will be required. Michelle will follow up with Ray Franz, Village President.

OPEN DISCUSSIONS: None.

CORRESPONDENCE: None.

PUBLIC COMMENT: None.

ADJOURN: 11:55am

Submitted by: Michelle Ervin - Secretary

The next meeting will be February 20, 2020 at 8:00AM in the Onekama Township Building.